

February 7, 2002 (Agenda)

Local Agency Formation Commission  
105 East Anapamu Street, Room 403  
Santa Barbara CA 93101

## **Recovering Conducting Authority Costs**

Dear Members of the Commission:

### RECOMMENDATION

It is recommended the Commission direct the staff to prepare an amendment to the processing fee schedule to recover Conducting Authority costs and set this matter for hearing on March 7.

### DISCUSSION

AB 2838 assigned to LAFCOs the Conducting Authority responsibilities for boundary changes. This duty involves noticing and conducting “protest hearings” for boundary changes that are approved by the Commission. These hearings determine the outcome of the boundary change.

For most proposals these expenses should be minimal. However for some applications such as the Countywide Unincorporated Area Annexation to the Vector Control District (LAFCO 01-11), the costs are significant due to the large number of mailed notices.

LAFCO’s out-of-pocket Conducting Authority costs for this annexation have been \$10,676. Of this amount \$7,722 was for postage, \$1,181 was printing, \$1,692 was for folding and mailing the notices and \$81 was for newspaper publication. This does not include staff time to respond to individuals with questions and provide informational materials.

The Commission’s existing processing fee schedule does not recover these costs. We recommend that the Commission direct the staff to prepare a mid-year addition to the processing fee schedule requiring the proponents or the agency whose boundaries are being changed to fund out-of-pocket costs when LAFCO is the Conducting Authority.

Local Agency Formation Commission  
February 7, 2002 (Agenda)  
Page two

We will distribute the proposed processing fee schedule to local agencies and other interested parties so it can be considered at the March 7 Commission meeting.

Sincerely,

BOB BRAITMAN  
Executive Officer