

**Santa Barbara
Local Agency Formation Commission**

Santa Barbara



Commissioner Vacant
Commissioner Cynthia Allen, Alternate
Commissioner Jay Freeman
Commissioner Craig Geyer
Commissioner Joan Hartmann
Commissioner Bob Nelson, Alternate
Commissioner Jenelle Osborne, Alternate
Commissioner Alice Patino
Commissioner Jim Richardson, Alternate
Commissioner Shane Stark
Commissioner Das Williams

Minutes

Thursday, January 12, 2023
1:00 PM

**COUNTY ADMINISTRATION BUILDING BOARD OF
SUPERVISORS HEARING ROOM, FOURTH FLOOR 105 EAST
ANAPAMU STREET, SANTA BARBARA AND BY
REMOTE PARTICIPATION**

Meetings, Agendas, Supplemental Materials and Minutes of the Local Agency Formation Commission are available on the internet: www.sblafco.org

1:00 P.M. Convened to Regular Session**Roll Call**

Present: 10 – Commissioner Allen, Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Nelson, Commissioner Osborne, Commissioner Patino, Commissioner Richardson, Commissioner Stark, and Commissioner Williams

Pledge of Allegiance**Assembly Bill 361 Determination**

A motion was made by Commissioner Williams, seconded by Commissioner Hartmann to approve Assembly Bill 361 Determination for the January 12, 2023 LAFCO meeting.

RESOLUTION NO. 23-01

(Note: Resolution number assigned by staff after the hearing)

The motion carried by the following vote:

Ayes: 7 – Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Osborne, Commissioner Patino, Commissioner Williams, and Commissioner Stark

Approval of Minutes of the December 8, 2022 Regular Meeting

A motion was made by Commissioner Hartmann, seconded by Commissioner Williams to approve the minutes.

The motion carried by the following vote:

Ayes: 5 – Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Williams, and Commissioner Stark

Abstain: 2 – Commissioner Patino, Commissioner Osborne

Oath of Office

The Oath of Office was administered to newly appointed City member Alice Patino, with term ending March 1, 2027 and newly appointed City Alternate Member Jenelle Osborne, with term ending on March 1, 2024.

Public Comment Period

No requests to speak.

Consent Calendar

- 1) Receive and file a report on Disbursements for November and December, 2022.
- 2) Receive and file the 2022-2023 Second Quarter report.

A motion was made by Commissioner Hartmann, seconded by Commissioner Williams to approve the Consent Calendar.

The motion carried by the following vote:

Ayes: 7 – Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Osborne, Commissioner Patino, Commissioner Williams, and Commissioner Stark

Business Items

- 1) Selection of Chair and Vice Chair for 2023.

A motion was made by Commissioner Williams, seconded by Commissioner Freeman to nominate Commissioner Joan Hartmann to serve as the Santa Barbara LAFCO Chair for 2023.

The motion carried by the following vote:

Ayes: 7 – Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Osborne, Commissioner Patino, Commissioner Williams, and Commissioner Stark

A motion was made by Commissioner Williams, seconded by Commissioner Stark to nominate Commissioner Jay Freeman to serve as the Santa Barbara LAFCO Vice Chair for 2023.

The motion carried by the following vote:

Ayes: 7 – Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Osborne, Commissioner Patino, Commissioner Williams, and Commissioner Stark

- 2) *Continued Item From December 8, 2022.* Receive a report, give direction on whether LAFCO must have an Internal Revenue Service (“IRS”) Form W-2 or Form 1099 issued to Commission, delegate authority to Executive Officer to sign Professional Service Agreement with Payroll Vault to provide Payroll Services for salaried employees consistent to the terms set forth in the Payroll Vault proposal dated December 16, 2022, for a cost of \$101.00 per pay period; set up fee of \$99.00 and other miscellaneous fees for issuing W-2's.

A motion was made by Commissioner Geyer, seconded by Commissioner Williams, to issue an Internal Revenue Service Form W-2 to each Commissioner, and to delegate authority to the Executive Office to sign a Professional Service Agreement with Payroll Vault to provide Payroll Services for salaried employees pursuant to the terms set forth in the Payroll Vault proposal dated December 16, 2022.

The motion carried by the following vote:

Ayes: 7 – Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Osborne, Commissioner Patino, Commissioner Williams, and Commissioner Stark

- 3) Receive and file a report on 2022-2023 Commission Activities and adopt a Work Plan for 2023.

A motion was made by Commissioner Freeman, seconded by Commissioner Stark, to receive and file a report on the 2022-2023 Commission Activities and adopt a Work Plan for 2023.

The motion carried by the following vote:

Ayes: 7 – Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Osborne, Commissioner Patino, Commissioner Williams, and Commissioner Stark

- 4) Adopt a Resolution that amends Commissioner Handbook Section 9, Budget and Financial, Sub-Section M “Annual Contribution to Commission Net Operating Expenses” delegating authority to the Executive Officer to make requests to County Auditor pursuant to Government Code section 56381(c) regarding late payment of annual contribution by the County, Cities and Special Districts.

A motion was made by Commissioner Geyer, seconded by Commissioner Freeman, to Adopt a Resolution amending Commissioner Handbook Section 9, Budget and Financial, Sub-Section M “Annual Contribution to Commission Net Operating Expenses,” delegating authority to the Executive Officer to make requests to County Auditor pursuant to

Government Code section 56381(c) regarding late payment of annual contributions by the County, Cities and Special Districts.

RESOLUTION NO. 23-02

(Note: Resolution number assigned by staff after the hearing)

The motion carried by the following vote:

Ayes: 7 – Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Osborne, Commissioner Patino, Commissioner Williams, and Commissioner Stark

Information Items

- 1) Update from CALAFCO 2023 Calendar of Events and Quarterly Newsletter.

No action taken.

- 2) Receive and file a report on the UCLA Planning and Land Use Conference to be held January 21, 2023.

No action taken.

**Commissioner Geyer left the meeting at 1:55 p.m. Commissioner Allen became a voting member.*

- 3) Receive briefing on AB 2449 (Rubio) regarding new Brown Act teleconferencing requirements for local legislative body members to remotely participate in agency public hearings.

No action taken.

Commissioner and Staff Announcements

- 1) Commissioner announcements and requests for future agenda items.
- 2) Executive Officer comments.

Adjourned to

Regular Meeting on February 2, 2023.

Joseph Centeno Betteravia Government Administration Building
Board Hearing Room
511 East Lakeside Parkway
Santa Maria

Materials Submitted After Distribution of Packet - Materials related to an item on this agenda submitted after distribution of the agenda packet will be available on the Commission website at: <http://www.sblafco.org/>, subject to the ability to post the documents prior to the meeting.

Notice of Disability Accommodations - Persons with a disability who require any disability-related modification or accommodation, in order to participate in the meeting are asked to contact the LAFCO office at least three (3) days prior to the meeting by telephone at 805-568-2240 or by email at lafco@sblafco.org.