

# LAFCO

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**Santa Barbara Local Agency Formation Commission**  
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July 5, 2001 (Agenda)

Local Agency Formation Commission  
105 East Anapamu Street  
Santa Barbara CA 93101

## **Executive Officer Performance Evaluation**

Dear Members of the Commission,

### RECOMMENDATION

It is recommended that the Commission pursuant to Government Code Section 54957 schedule a closed session at the August meeting to evaluate Executive Officer performance.

### DISCUSSION

The Cortese/Knox/Hertzberg Act, Government Code Section 56384, directs the Commission to appoint an Executive Officer to conduct and perform the day-to-day business of the commission. This position is statutorily obligated to prepare reports and recommendations for all proposals that are filed with the Commission.

The Executive Officer carries out LAFCO policies and serves at the direction of the Commission. It is vital there be a clear, ongoing and mutual understanding of expectations of staff performance.

Since my appointment as the Executive Officer there have been periodic closed sessions to discuss and evaluate staff performance. It is recommended that a closed session be held at the August LAFCO meeting.

Please contact the LAFCO office if you have any questions.

Sincerely,

**BOB BRAITMAN**  
Executive Officer