

**Santa Barbara
Local Agency Formation Commission**

Santa Barbara



Commissioner Roger Aceves
Commissioner Cynthia Allen, Alternate
Commissioner Craig Geyer
Commissioner Joan Hartmann
Commissioner Steve Lavagnino
Commissioner Jay Freeman
Commissioner Holly Sierra, Alternate
Commissioner Shane Stark, Alternate
Commissioner Etta Waterfield
Commissioner Roger Welt
Commissioner Das Williams, Alternate

Minutes

Thursday, April 1, 2021
1:00 PM

REMOTE PARTICIPATION ONLY

Meetings, Agendas, Supplemental Materials and Minutes of the Local Agency Formation Commission are available on the internet: www.sblafco.org

1:00 P.M. Convened to Regular Session**Roll Call**

Present: 11 – Commissioner Aceves, Commissioner Allen
Commissioner Freeman, Commissioner Geyer, Commissioner
Hartmann, Commissioner Lavagnino, Commissioner Sierra,
Commissioner Stark, Commissioner Waterfield, Commissioner
Welt, and Commissioner Williams

Pledge of Allegiance**Approval of Minutes of the March 4, 2021 Meeting**

A motion was made by Commissioner Geyer, seconded by Commissioner Welt to approve the minutes.

The motion carried by the following vote:

Ayes: 7 – Commissioner Sierra, Commissioner Freeman, Commissioner Geyer, Commissioner Williams, Commissioner Lavagnino, Commissioner Waterfield and Commissioner Welt

Public Comment Period

No requests to speak.

Consent Calendar

- 1) Receive and file a report on Disbursements for February and March 2021.
- 2) Receive and file the Fiscal Year 2020-2021 Third Quarter report.
- 3) Commission to consider adoption of a Section 218 Agreement Resolution with Social Security Administrator's Office for Santa Barbara LAFCO employees.

A motion was made by Commissioner Welt, seconded by Commissioner Geyer that this matter be acted on as follows:

- 1) **Approved;**
- 2) **Approved; and**
- 3) **Approved and Adopted.**

RESOLUTION NO. 21-03**The motion carried by the following vote:**

Ayes: 7 – Commissioner Sierra, Commissioner Freeman, Commissioner Geyer, Commissioner Williams, Commissioner Lavagnino, Commissioner Waterfield and Commissioner Welt

Business Items

- 1) Consider recommendations regarding the Proposed Budget for Fiscal Year (FY) 2021- 2022, as follows:
 - a) Review the Proposed Budget for FY 2021-2022, accept all public testimony and approve the Proposed Budget as presented;
 - b) Direct staff to distribute the approved Proposed Budget to Cities, Special Districts and the County as required by Government Code Section 56381; and
 - c) Schedule a public hearing for May 6, 2021 to consider and adopt the Final Budget.

A motion was made by Commissioner Geyer, seconded by Commissioner Aceves that this matter be acted on as follows:

a) and b) Approved;

c) Set a public hearing for May 6, 2021 to consider and adopt the Final Budget; and

d) Directed staff to increase LAFCO Contingency Reserve by 18,000.00.

The motion carried by the following vote:

Ayes: 7 – Commissioner Aceves, Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Lavagnino; Commissioner Waterfield, and Commissioner Welt

- 2) Consider recommendations regarding amendments to the Commissioner Handbook, as follows:
 - a) Section 9 (G) – Reimbursement of Staff and Legal Counsel Expenses, Section (J) – LAFCO Credit Card – adds credit card use policies, and provide direction to staff to return at a future meeting with any changes and/or additions.

A motion was made by Commissioner Aceves, seconded by Commissioner Hartmann, that this matter be approved.

The motion carried by the following vote:

Ayes: 7 – Commissioner Aceves, Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Lavagnino; Commissioner Waterfield, and Commissioner Welt

- 3) Consider recommendations regarding the Commission authorizing the Executive Officer to file an Application along with Chair’s signature for a Credit Card with Umpqua Bank.

A motion was made by Commissioner Aceves, seconded by Commissioner Welt, that this matter be approved and adopted.

RESOLUTION NO. 21-02

The motion carried by the following vote:

Ayes: 7 – Commissioner Aceves, Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Lavagnino; Commissioner Waterfield, and Commissioner Welt

- 4) Consider recommendations regarding amendments to the Commissioner Handbook and provide direction to staff to return at a future meeting with any changes and/or additions, as follows:

- a) Approve an amendment to revise the Table of Contents and make nonsignificant editorial corrections throughout the Handbook;
- b) Adopt new Staff Compensation per Section 9 (L) Disclosure of Budget and Compensation;
- c) Consider amendment to Section 4 (A) (4 & 5) “LAFCO Membership” – regarding requirements for Public Member selection to the Commission; no recommended revision unless directed by Commission;
- d) Append Section 5 (I) Powers and Duties – LAFCO Factors (listed as an appendix) add MSR Guidelines as appendix;
- e) Amend Section 6 Rules and Procedures;
 - i.) Delete super majority voting requirement in Part G for amendments to the rules and regulations;
 - ii.) Amend Part B procedure for annual selection of Commission Chair;

- iii.) Delete reference in Part E to County 1988 document as LAFCO's CEQA guidelines and adopt the State CEQA Guidelines as the local CEQA Guidelines for LAFCO;
- iv.) Adopt clarifications to Part F regarding the Conducting Authority Proceedings provisions; and
- v.) Amend Environmental Review section to delete extraneous local provisions covered by State law;
- f) Section 7 - Policy Guidelines & Standards – strikes environmental review provisions that are in conflict with State law and make other minor technical corrections;
- g) Section 8 - "Conflict of Interest" Appendix A & B – update Conflict of Interest categories;
- h) Section 10 - "LAFCO Staffing" Part (C) - Other Commission Support – delete references to County Counsel as LAFCO Counsel; and
- i) Section 11 - "California Association of LAFCO's (CALAFCO)" Part (B) - Association of LAFCOs – updates CALAFCO composition and bylaws.

A motion was made by Commissioner Hartmann, seconded by Commissioner Freeman, that this matter be acted on as follows:

a) through i) Approved as amended and reflected on page 17 of the April 1, 2021 Revised PowerPoint Presentation.

Additionally directed staff to return to the Commission at the May 6, 2021 Commission meeting for final review and approval of amendments to the Commissioner Handbook.

The motion carried by the following vote:

Ayes: 7 – Commissioner Aceves, Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Lavagnino; Commissioner Waterfield, and Commissioner Welt

- 5) The Commission provide direction regarding changes and/or add new policies to Commissioner Handbook, as follows:
 - a) Add Section 13 - Employee Handbook, and Remote Work Agreement, and provide direction to staff to return at a future meeting with any changes and/or additions.

No action taken.

- 6) Consider Support for Assembly Bill 1581 – 2021 Omnibus Bill.

A motion was made by Commissioner Aceves, seconded by Commissioner Welt, that this matter be approved.

The motion carried by the following vote:

Ayes: 7 – Commissioner Aceves, Commissioner Freeman, Commissioner Geyer, Commissioner Hartmann, Commissioner Lavagnino; Commissioner Waterfield, and Commissioner Welt

Information Items

- 1) Receive and file a report on the CALAFCO 2021 current tracked legislation.

No action taken.

Commissioner and Staff Announcements

- 1) Commissioner announcements and requests for future agenda items.

No action taken.

- 2) Executive Officer comments.

No action taken.

Adjourned at 2:57 PM

Adjourned to

Thursday, May 6, 2021

Materials Submitted After Distribution of Packet - Materials related to an item on this agenda submitted after distribution of the agenda packet will be available on the Commission website at: <http://www.sblafco.org/>, subject to the ability to post the documents prior to the meeting.

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