

# LAFCO

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**Santa Barbara Local Agency Formation Commission**  
105 East Anapamu Street ♦ Santa Barbara CA 93101  
805/568-3391 ♦ FAX 805/568-2249  
www.sblafco.org ♦ lafco@sblafco.org

May 5, 2022 (Agenda)

Local Agency Formation Commission  
105 East Anapamu Street  
Santa Barbara CA 93101

## **Proposed LAFCO Budget for Fiscal Year 2022-2023**

Dear Members of the Commission:

### RECOMMENDATION:

Consider recommendations regarding the Proposed Budget for Fiscal Year (FY) 2022-2023, as follows:

- a) Review the Proposed Budget for FY 2022-2023, accept all public testimony and approve the Proposed Budget;
- b) Direct staff to distribute the approved Proposed Budget to cities, special districts and the County as required by Government Code Section 56381; and
- c) Schedule a public hearing for June 2, 2022 to consider and adopt the Final Budget.

### DISCUSSION:

The proposed budget that was approved by the Commission on April 7, 2022 was transmitted to the County Executive Office, City Managers, and Special Districts for review and comment. Beginning each fiscal year, the Commission is funded in equal thirds by the County, Cities and independent Special Districts. The County Auditor will apportion LAFCO's net budget, after crediting projected processing fee income, to all contributing local agencies. The proportional breakdown is calculated by using the reported revenues from each agency to the State Controller Office from the prior year. In Attachment A & B, the cover letters and distribution formulas used by the County Auditor that describes each agency cost for that budget year are included. Attachment

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**Commissioners:** Roger Aceves ♦ Cynthia Allen ♦ Jay Freeman ♦ Craig Geyer ♦ Joan Hartmann, Vice-Chair ♦ Bob Nelson  
♦ Jim Richardson ♦ Holly Sierra ♦ Shane Stark, Chair ♦ Etta Waterfield ♦ Das Williams **Executive Officer:** Mike Prater

C includes a sample distribution cost for FY 22-23 Budget approved on April 7, 2022. Charges to each of the funding agencies (County, Cities and Special Districts) are proposed to increase by 33%. The one-third agency share in this year's budget is proposed at \$193,522. This is an increase of \$47,625 per each funding category.

Following the April 7, 2022 Commission meeting, the recruitment selection interview panel conducted first round interviews with perspective candidates. A second interview will be held, one-on-one with the Executive Officer and the top recruitment tentatively on April 29, 2022. The Executive Officer and County Executive Office have continued discussions regarding assignment of some clerking duties to alleviate the staffing shortage currently being experienced with the Clerk of Boards office. The County Executive Office (CEO) has expressed the desire to transition out of the role over a 3–4-year period entirely. The top candidate brings the experience and ability to tackle a dual role of Clerk/Analyst, which would allow many of the current duties performed by the Clerk of the Board to be transferred to LAFCO personnel. To achieve this, the line item for Contractual Staff Services will likely be reduced to offset the reduction in services. The salary line item would likely be increased to align with dual duties to be completed by the new hire of Clerk/Analyst position. Adjusting the line-item accounts would allow for the overall budget to remain relatively flat compared to the proposed budget presented at April 7, 2022 meeting. The total Budget for FY 22-23 presented was \$616,700.

WORK PLAN 2022:

The adopted Work Plan for 2022 was approved by the Commission on January 6, 2022. Included in the work plan was continuation of Municipal Service Review and Sphere of Influence Update Program, processing of applications, conducting Special District and other Selection Elections, update Website, maintain updated mapping program, and Monitor Legislation.

Estimated percentage of workload for 2021 and anticipated 2022 were presented in February as:

	<u>2021</u>	<u>2022</u>
Administration	30%	25%
Reports & Proposals	60%	96%
Public & Agency relations	15%	10%
Other Duties	5%	5%

An estimated 1,400 hours were dedicated to writing the public safety sphere and service report and the processing of 10 applications within the last year. This equals approximately 60% of staff's time. The 2022 estimate is approximately 2,000 hours

to complete the water and sewer sphere and service review. Additional staff time related to applications would be required based on the complexity of each submittal. An estimate of 1,000 hours would likely be necessary based on the applications identified in the 2022 Work Plan (Attachment D).

The goal of the FY 2022/23 budget is to provide a financial plan for LAFCO to accomplish its mission of implementing the Cortese-Knox-Hertzberg Act and Santa Barbara LAFCO's Work Program.

**PROPOSED BUDGET COMPARISON:**

The following table compares the LAFCO Budgets from FY 19-20, FY 20-21, FY 21-22, & Proposed FY 22-23.

**FY 22-23 SB Proposed LAFCO Budget-Comparison**

<b>Line Items</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>Inc./Dec.</b>
Salaries	\$16,800	\$16,800	\$176,034	\$273,782	+\$97,748
Taxes/Benefits	\$1,800	\$1,800	\$60,907	\$77,468	+\$16,561
Services Supplies	\$367,350	\$344,200	\$200,550	\$255,450	+\$54,900
Total Budget	\$385,750	\$362,300	\$455,490	\$616,700	+\$161,210
Charges to Agencies	\$340,440	\$284,982	\$437,690	\$580,565	+\$142,875

**LAFCO Budget and Staff Comparison**

<b>LAFCO</b>	<b>22-23 Total Proposed Budget</b>	<b>Staff #</b>	<b>Budgeted \$ per Staff Person</b>	<b>Rank (Highest Budget)</b>
Monterey	\$1,079,655	4	\$269,913	1
Ventura*	\$898,642	3	\$299,547	2
SLO County*	\$649,615	3	\$216,538	3
Santa Cruz	\$651,550	2	\$325,775	4
Santa Barbara	\$616,700	2	\$308,350	5

\* Note an appropriation of contingency equal to \$42,792 & \$35,000, was used to offset the agencies share, respectively.

**Attachments**

Attachment A - LAFCO Cover Letter & Distribution Budget for FY 20-21

Attachment B - LAFCO Cover Letter & Distribution Budget for FY 21-22

Attachment C - LAFCO Sample Distribution Budget for FY 22-23

Attachment D - LAFCO Work Plan for 2022

Please contact the LAFCO office if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Prater", with a horizontal line extending from the end of the signature.

Mike Prater  
Executive Officer

BETSY M. SCHAFFER, CPA, CPFO  
Auditor-Controller

C. EDWIN PRICE, JR., CPA, CPFO  
Assistant Auditor-Controller



County Administration Building  
105 E. Anapamu Street, Rm. 303  
Santa Barbara, CA 93102  
(805) 568-2100

Auditor@co.santa-barbara.ca.us

Mailing Address:  
P.O. Box 39  
Santa Barbara, CA 93102-0039  
Fax: (805) 568-2016

## OFFICE OF THE AUDITOR-CONTROLLER

July 16, 2020

Attn: City or District Manager

Pursuant to the Cortese-Knox-Hertzberg Act we are submitting an invoice for your entity's pro-rata share of the Santa Barbara Local Area Formation Commission (LAFCO) 2020-21 net operating budget. Payment is due 60 days from the invoice date.

Payments will be deposited into a separate LAFCO operating fund for LAFCO's use during the year. Any residual will be carried forward and used to offset the contribution required for the following year's operations.

Enclosed is a report showing the distribution of LAFCO's budgeted net operating costs, the amount shown for your entity is the amount due. The LAFCO 2020-21 final budget, adopted on June 4, 2020, can be found on LAFCO's website at [www.sblafco.org](http://www.sblafco.org). Per Government Code Section 56381, the county, cities and independent special districts should each provide a one-third share of the commission's costs. The cost allocation was calculated in proportion to revenues generated by each entity. The most recent data available on the State Controller's website pertained to the 2017-18 fiscal year for cities and special districts.

If you have any questions, please contact:

Lamont Grissom  
Business Manager  
[lgrissom@co.santa-barbara.ca.us](mailto:lgrissom@co.santa-barbara.ca.us)  
(805) 568-2148

or

Joel Boyer  
Financial Reporting Division Chief  
[jboyer@co.santa-barbara.ca.us](mailto:jboyer@co.santa-barbara.ca.us)  
(805) 568-2134

Sincerely,

Betsy M. Schaffer, CPA, CPFO  
Auditor-Controller

# LAFCO

## Santa Barbara Local Agency Formation Commission

105 East Anapamu Street, Santa Barbara CA 93101

805/568-3391 FAX 805/647-7647  
www.sblafco.org \* lafco@sblafco.org

Invoice Date: July 16, 2020

### Distribution of LAFCO Budget for Fiscal Year 2020-2021

#### LAFCO Budget

Interest Income	\$5,000
Charges For Services	35,000
Other Miscellaneous Revenue	500
Available Retained Earnings in Excess of Reserve	36,818
Sources	<u>77,318</u>
Salaries and Benefits	16,800
Contractual Services (staff)	240,000
Professional and Special Services	45,000
Other Services and Supplies	60,500
Uses	<u>362,300</u>
Net Operating Costs	<u><u>\$284,982</u></u>

#### Distribution Per GC 56381(b)(1)(A)

Districts	\$94,994
Cities	94,994
County	94,994
Total Distribution	<u><u>\$284,982</u></u>

#### Cities (GC56381(b)(1)(B)):

	Revenue	Percent	Cost
City of Buellton	11,948,907	1.5421%	\$1,465
City of Carpinteria	14,732,424	1.9013%	1,806
City of Goleta	40,351,974	5.2078%	4,947
City of Guadalupe	10,151,744	1.3102%	1,245
City of Lompoc	128,339,980	16.5633%	15,734
City of Santa Barbara	353,348,785	45.6026%	43,320
City of Santa Maria	198,496,007	25.6175%	24,335
City of Solvang	17,474,283	2.2552%	2,142
Cities Total	<u>774,844,104</u>	<u>100.0000%</u>	<u>\$94,994</u>

<b>Special Districts (56381(b)1(C)):</b>	<b>Revenue</b>	<b>Percent</b>	<b>Cost</b>
Cachuma Resource Conservation District	457,694	0.2417%	\$230
Carpinteria Cemetery District	477,599	0.2522%	240
Carpinteria Sanitary District	6,058,452	3.1992%	3,039
Carpinteria Valley Water District	13,313,590	7.0304%	6,678
Carpinteria-Summerland Fire Protection District	9,768,279	5.1583%	4,900
Casmalia Community Services District	84,514	0.0446%	42
Cuyama Community Services District	489,581	0.2585%	246
Cuyama Valley Recreation Park District	238,629	0.1260%	120
Embarcadero Municipal Improvement District	311,351	0.1644%	156
Goleta Cemetery District	876,043	0.4626%	439
Goleta Sanitary District	11,791,338	6.2266%	5,915
Goleta Water District	43,479,431	22.9599%	21,811
Goleta West Sanitary District	8,495,017	4.4859%	4,261
Guadalupe Cemetery District	155,278	0.0820%	78
Isla Vista Recreation Park District	1,520,309	0.8028%	763
Lompoc Cemetery District	828,117	0.4373%	415
Lompoc Valley Medical Center	0	0.0000%	0
Los Alamos Cemetery District	41,688	0.0220%	21
Los Alamos Community Services District	1,234,629	0.6520%	619
Mission Hills Community Services District	1,917,852	1.0127%	962
Montecito Fire Protection District	18,721,842	9.8863%	9,391
Montecito Sanitary District	7,340,560	3.8763%	3,682
Montecito Water District	18,877,967	9.9688%	9,470
Mosquito and Vector Management District	1,178,708	0.6224%	591
Oak Hill Cemetery District	527,079	0.2783%	264
Santa Barbara Metropolitan Transit District	13,908,235	7.3444%	6,977
Santa Maria Cemetery District	1,907,971	1.0075%	957
Santa Maria Public Airport District	5,013,200	2.6473%	2,515
Santa Maria Valley Water Conservation District	875,823	0.4625%	439
Santa Ynez Community Services District	1,374,650	0.7259%	690
Santa Ynez River Water Conservation Dist, No 1	11,581,506	6.1158%	5,810
Santa Ynez River Water Conservation District	662,413	0.3498%	332
Summerland Sanitary District	1,169,410	0.6175%	587
Vandenberg Village Community Services	4,692,641	2.4780%	2,354
Special Districts Total	<u>189,371,396</u>	<u>100.0000%</u>	<u>\$94,994</u>



# Office of the Auditor-Controller

County of Santa Barbara

*One Office. One County. One Future.*

Betsy M. Schaffer, CPA  
Auditor-Controller

C. Edwin Price, Jr., CPA  
Assistant Auditor-Controller

July 14, 2021

Attn: City or District Manager

Pursuant to the Cortese-Knox-Hertzberg Act we are submitting an invoice for your entity's pro-rata share of the Santa Barbara Local Area Formation Commission (LAFCO) 2021-22 net operating budget. Payment is due 60 days from the invoice date.

Payments will be deposited into a separate LAFCO operating fund for LAFCO's use during the year. Any residual will be carried forward and used to offset the contribution required for the following year's operations.

Enclosed is a report showing the distribution of LAFCO's budgeted net operating costs, the amount shown for your entity is the amount due. The LAFCO 2020-21 final budget, adopted on May 6, 2021, can be found on LAFCO's website at [www.lafco.org](http://www.lafco.org). Per Government Code Section 56381, the county, cities and independent special districts should each provide a one-third share of the commission's costs. The cost allocation was calculated in proportion to revenues generated by each entity. The most recent data available on the State Controller's website pertained to the 2018-19 fiscal year for cities and special districts.

If you have any questions, please contact:

Lamont Grissom  
Business Manager  
[lgrissom@co.santa-barbara.ca.us](mailto:lgrissom@co.santa-barbara.ca.us)  
(805) 568 2148

Or

Robert Geis  
Advanced Accounting Division Chief  
[rgeis@co.santa-barbara.ca.us](mailto:rgeis@co.santa-barbara.ca.us)  
(805) 568-2163



# LAFCO

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**Santa Barbara Local Agency Formation Commission**

105 East Anapamu Street, Santa Barbara CA 93101

805/568-3391 FAX 805/647-7647

www.sblafco.org \* lafco@sblafco.org

**Invoice Date: July 8, 2021****Distribution of LAFCO Budget for Fiscal Year 2021-2022****LAFCO Budget**

Interest Income	\$4,000
Charges For Services	13,800
Other Miscellaneous Revenue	
Available Retained Earnings in Excess of Reserve	
Sources	<u>17,800</u>
Salaries and Benefits	236,940
Contractual Services (staff)	60,000
Professional and Special Services	40,000
Other Services and Supplies	<u>100,550</u>
Uses	455,490
Net Operating Costs	<u><u>\$437,690</u></u>

**Distribution Per GC 56381(b)(1)(A)**

Districts	\$145,897
Cities	145,897
County	145,897
Total Distribution	<u><u>\$437,690</u></u>

**Cities (GC56381(b)(1)(B)):**

	Revenue	Percent	Cost
City of Buellton	13,198,530	1.6005%	\$2,335
City of Carpinteria	16,563,782	2.0086%	2,931
City of Goleta	42,640,873	5.1709%	7,544
City of Guadalupe	10,804,486	1.3102%	1,912
City of Lompoc	131,986,766	16.0056%	23,352
City of Santa Barbara	384,068,026	46.5747%	67,951
City of Santa Maria	206,660,222	25.0610%	36,563
City of Solvang	18,704,809	2.2683%	3,309
Cities Total	<u>824,627,494</u>	<u>100.0000%</u>	<u>\$145,897</u>

ATTACHMENT B

<b>Special Districts (56381(b)1(C)):</b>	<b>Revenue</b>	<b>Percent</b>	<b>Cost</b>
Cachuma Resource Conservation District	159,838	0.0837%	\$122
Carpinteria Cemetery District	485,339	0.2542%	371
Carpinteria Sanitary District	6,357,942	3.3297%	4,858
Carpinteria Valley Water District	14,345,651	7.5128%	10,961
Carpinteria-Summerland Fire Protection District	10,149,019	5.3151%	7,754
Casmalia Community Services District	82,464	0.0432%	63
Cuyama Community Services District	474,852	0.2487%	363
Cuyama Valley Recreation Park District	214,702	0.1124%	164
Embarcadero Municipal Improvement District	411,674	0.2156%	315
Goleta Cemetery District	1,002,298	0.5249%	766
Goleta Sanitary District	12,806,138	6.7066%	9,785
Goleta Water District	40,389,412	21.1520%	30,860
Goleta West Sanitary District	8,159,034	4.2729%	6,234
Guadalupe Cemetery District	197,214	0.1033%	151
Isla Vista Recreation Park District	1,557,347	0.8156%	1,190
Lompoc Cemetery District	800,410	0.4192%	612
Lompoc Valley Medical Center	0	0.0000%	0
Los Alamos Cemetery District	33,196	0.0174%	25
Los Alamos Community Services District	1,285,308	0.6731%	982
Mission Hills Community Services District	2,078,069	1.0883%	1,588
Montecito Fire Protection District	18,537,851	9.7083%	14,164
Montecito Sanitary District	7,809,254	4.0897%	5,967
Montecito Water District	18,504,925	9.6911%	14,139
Mosquito and Vector Management District	1,272,160	0.6662%	972
Oak Hill Cemetery District	479,384	0.2511%	366
Santa Barbara Metropolitan Transit District	11,471,189	6.0075%	8,765
Santa Maria Cemetery District	1,986,825	1.0405%	1,518
Santa Maria Public Airport District	7,701,177	4.0331%	5,884
Santa Maria Valley Water Conservation District	852,117	0.4463%	651
Santa Ynez Community Services District	1,496,128	0.7835%	1,143
Santa Ynez River Water Conservation Dist, No 1	12,375,743	6.4812%	9,456
Santa Ynez River Water Conservation District	919,430	0.4815%	703
Summerland Sanitary District	1,304,247	0.6830%	997
Vandenberg Village Community Services	5,247,980	2.7484%	4,010
Special Districts Total	<u>190,948,317</u>	<u>100.0000%</u>	<u>\$145,897</u>

# LAFCO

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## Santa Barbara Local Agency Formation Commission

105 East Anapamu Street, Santa Barbara CA 93101

805/568-3391 FAX 805/647-7647  
www.sblafco.org \* lafco@sblafco.org

Sample Invoice Date: July 8, 2022

### Sample Distribution of LAFCO Budget for Fiscal Year 2022-2023

#### LAFCO Budget

Interest Income	\$4,000
Charges For Services	25,000
Other Miscellaneous Revenue	7,135
Available Retained Earnings in Excess of Reserve	
Sources	<u>36,135</u>
Salaries and Benefits	351,250
Contractual Services (staff)	60,000
Professional and Special Services	53,000
Other Services and Supplies	<u>152,450</u>
Uses	616,700
Net Operating Costs	<u><u>\$580,565</u></u>

#### Distribution Per GC 56381(b)(1)(A)

Districts	\$193,522
Cities	193,522
County	193,522
Total Distribution	<u><u>\$580,566</u></u>

#### Cities (GC56381(b)(1)(B)):

	Revenue	Percent	Cost
City of Buellton	13,565,453	1.5331%	\$2,966
City of Carpinteria	21,966,863	2.4827%	4,805
City of Goleta	38,645,946	4.3677%	8,453
City of Guadalupe	12,232,687	1.3825%	2,675
City of Lompoc	127,971,789	14.4634%	27,990
City of Santa Barbara	420,204,513	47.4917%	91,907
City of Santa Maria	233,258,137	26.3629%	51,019
City of Solvang	16,949,940	1.9156%	3,707
Cities Total	<u>884,795,328</u>	<u>100.0000%</u>	<u>\$193,522</u>

<b>Special Districts (56381(b)1(C)):</b>	<b>Revenue</b>	<b>Percent</b>	<b>Cost</b>
Cachuma Resource Conservation District	547,992	0.2584%	\$500
Carpinteria Cemetery District	512,164	0.2415%	467
Carpinteria Sanitary District	6,495,479	3.0637%	5,928
Carpinteria Valley Water District	14,281,043	6.7360%	13,035
Carpinteria-Summerland Fire Protection District	11,670,680	5.5048%	10,652
Casmalia Community Services District	76,429	0.0360%	69
Cuyama Basin Water District	871,848	0.4112%	795
Cuyama Community Services District	627,079	0.2957%	572
Cuyama Valley Recreation Park District	192,365	0.0907%	175
Embarcadero Municipal Improvement District	423,115	0.1995%	386
Goleta Cemetery District	1,016,182	0.4793%	927
Goleta Sanitary District	13,419,157	6.3295%	12,248
Goleta Water District	33,420,491	15.7637%	30,506
Goleta West Sanitary District	8,508,984	4.0135%	7,767
Guadalupe Cemetery District	221,327	0.1043%	201
Isla Vista Community Services District	1,208,150	0.5698%	1,102
Isla Vista Recreation Park District	2,023,893	0.9546%	1,847
Lompoc Cemetery District	820,121	0.3868%	748
Lompoc Valley Medical Center	0	0.0000%	0
Los Alamos Cemetery District	43,469	0.0205%	39
Los Alamos Community Services District	1,389,592	0.6554%	1,268
Mission Hills Community Services District	2,426,066	1.1443%	2,214
Montecito Fire Protection District	20,872,751	9.8452%	19,052
Montecito Sanitary District	7,633,206	3.6004%	6,967
Montecito Water District	20,768,940	9.7962%	19,052
Mosquito and Vector Management District	1,304,737	0.6154%	1,190
Oak Hill Cemetery District	470,075	0.2217%	429
San Antonio Basin Water District	617,740	0.2913%	563
Santa Barbara Metropolitan Transit District	28,230,935	13.3159%	25,769
Santa Maria Cemetery District	2,249,571	1.0610%	2,053
Santa Maria Public Airport District	5,344,446	2.5208%	4,878
Santa Maria Valley Water Conservation District	889,229	0.4194%	811
Santa Rita Hills Community Services District	1,496,128	0.7056%	1,365
Santa Ynez Community Services District	1,548,365	0.7303%	1,413
Santa Ynez River Water Conservation Dist, No 1	12,826,558	6.0500%	11,708
Santa Ynez River Water Conservation District	1,379,008	0.6504%	1,258
Summerland Sanitary District	1,317,449	0.6214%	1,202
Vandenberg Village Community Services	4,863,794	2.2941%	4,439
<b>Special Districts Total</b>	<b>212,008,558</b>	<b>100.0000%</b>	<b>\$193,522</b>

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## WORK PLAN - JANUARY 2022

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This document is the Work Plan for Santa Barbara LAFCO in 2022. LAFCO's overarching legislative goals include the following:

- **Encourage Orderly Growth and Development.** LAFCO considers proposals for the formation of new local governmental agencies including Cities and Special Districts. LAFCO is also responsible for considering annexations and detachments for agencies. LAFCO also determines the Sphere of Influence, which is a plan for the probable physical boundary of a City or Special District.
- **Promoting Efficient Provision of Public Services.** LAFCO reviews proposals based on a variety of factors including: a plan for services submitted by the agency, resource and infrastructure capacity, and the need for services.
- **Preserve Agricultural Land Resources.** LAFCO considers the impact that a proposal may have on existing agricultural lands with focus on prime agricultural lands. Santa Barbara LAFCO has adopted specific policies regarding the preservation of agricultural resources.
- **Discourage Urban Sprawl.** Urban sprawl can best be described as irregular and disorganized growth occurring without apparent design or plan. By discouraging sprawl, LAFCO limits the misuse of land resources and promotes a more efficient system of services by local governmental agencies.

### **Goals in 2022**

1. Serve the Commission and the public by providing accurate, clear and well-organized information for decision making.
2. Treat the public, applicants, Commissioners, and any stakeholders with respect and patience. Listening with consideration and responding in a calm, courteous manner.
3. Serve the Cities, County and Special Districts by providing information about LAFCO's purpose and the processes LAFCO is authorized to complete.
4. Process proposals in an efficient manner; consistent with the Cortese-Knox-Hertzberg Act, CEQA and other state laws.
5. Implement the Sphere of Influence/Municipal Service Review Update Work Plan, while working on applications and other topics at the same time.
6. Provide the Commission with regular status reports regarding upcoming proposals, Sphere of Influence Updates, Legislative Activities, and the Budget.

7. Participate in CALAFCO events to improve the Commission and Staff's expertise.
8. Inform the Commission and Public regarding various local governance issues and processes by providing regular status reports and study sessions.
9. Monitor the new legislation in the State legislature that may affect LAFCO.

## **RADAR: ANNEXATIONS – DETACHMENTS – OTHER ACTIONS**

Several Cities and Districts may have annexation or detachment proposals on the horizon. A Memoranda of Agreement between the Cities and County could help set the path for these annexations or future ones by providing the provisions for development of an area. Annexation Proposals that may be on the horizon include:

- Bailey Avenue Sphere Amendment, City of Lompoc
- Galileo Pisa Annexation, Goleta Sanitary District
- Bailard Ave. Reorganization, Carpinteria Sanitary & CSA 11
- Santa Claus Lane Restroom SOI & Annexation, Carpinteria Sanitary
- Almaguer SOI & Annexation, City of Guadalupe
- Latent Powers and Sphere expansion for Santa Rita Hills CSD
- Consolidation of Montecito Water and Sanitary Districts into CSD
- Sphere amendment and annexation into Montecito Sanitary District
- 652 Via Trepadora SOI & annexation to Goleta Sanitary
- 400 N. San Marcos OASA or annexation to Goleta Sanitary
- 5120 Cathedral Oaks Rd annexation to Goleta Sanitary
- 630 N Patterson annexation to Goleta Sanitary
- 806 Toro Canyon SOI & Annexation, Montecito Water
- 3818 Sunset Road OASA, City of Santa Barbara
- Alisal Guest Ranch, SOI & Annexation, City of Solvang
- 4000 Block of Via Maria to Goleta Sanitary

Most of these proposals have not been submitted, it is uncertain if all proposals will be submitted this year or within the next fiscal year, but planning and environmental work is being completed on each of these proposals. LAFCO Staff continues to monitor each project and provide comments at the appropriate times.

## **OTHER ACTIVITIES**

- Special District Selection/Election
- Budget; billings and invoices, audit, fee schedule
- Website updates; file retention; JPA's & Mutual Water
- Monitor State Legislation

## **SPHERE OF INFLUENCE/MUNICIPAL SERVICE REVIEW UPDATE**

Sphere of Influence & Municipal Service Reviews. The current statute requires LAFCO to update the Spheres of Influence for each jurisdiction every five years. The Sphere of Influence is based on a service review. An outline of the review is provided below. The Commission has adopted a Multi-Year Work Plan that updates the MSR's on a regular basis that considers resources services. The upcoming SOI/MSR will cover Water, Wastewater, Recycled Water, and Storm Drainage services.

The Sphere of Influence is a boundary that identifies areas a jurisdiction might serve over the next 20 years. The Municipal Service Review provides information about a jurisdiction's ability to serve its existing service area and other SOI areas. The MSR is an informational document that summarizes the existing service situation of a jurisdiction. The Service Review compiles information provided by the jurisdiction.

Other information from the County Planning and Development Department, State Controller's Office, County Auditor's Office, and other agencies is also used to prepare the SOI and MSR. LAFCO Staff reviews, summarizes and evaluates the various studies and data and prepares a Draft Sphere of Influence Update and Municipal Service Review.

A Municipal Service Review is prepared in accordance with Section 56430 of the California Government Code. This code section was updated in 2012 to include seven factors. The Service Review contains information and written determinations regarding each of the factors provided in the Service Review which include:

1. Growth and Population projections for the affected area.
2. Location and characteristics of any disadvantaged unincorporated communities
3. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies
4. Financial ability of agencies to provide services
5. Status of, and opportunity for, shared facilities
6. Accountability for community service needs including governmental structure and operational efficiencies
7. Any other matter related to effective or efficient service delivery, as required by commission policy

Also, administrative and organizational information is collected and evaluated. In order to complete a review LAFCO relies on Audit Reports submitted to the LAFCO and County Auditor Controller's Office pursuant to state law, original formation filing documents, State Controllers Special Districts Annual Financial Reports, the General Plan, Capital Improvement Plans, various studies and information from various websites.

## CITIES

The 2022 Work Plan focus on all Cities that provide water, wastewater, recycled water, and/or storm drainage services. The SOI update for Cities will occur after all five service reviews are conducted. In 2016 Staff updated the spheres of influence for many of the Cities. Typically, annexations or other proposals could temporarily delay these updates while applications are being processed to meet statutory deadlines. Below are the Cities and the five-year update schedule:

Jurisdiction	Completion Date	Update 5-Year Date	Status/Action
Buellton	January 2016	January 2021	Reaffirm SOI - <b>Coterminous</b>
Carpinteria	February 2016	February 2021	Removed 2 areas – <b>1 area</b>
Goleta	March 2009	March 2014	Requests denied - <b>Coterminous</b>
Guadalupe	January 2016	January 2021	Reaffirm SOI - <b>Coterminous</b>
Lompoc	January 2016	January 2021	Reaffirm SOI - <b>3 areas</b>
Santa Barbara	January 2016	January 2021	Reaffirm SOI - <b>3 areas + islands</b>
Santa Maria	January 2016	January 2021	Reaffirm SOI - <b>3 areas</b>
Svang	January 2016	January 2021	Reaffirm SOI - <b>2 areas</b>

**Memorandum of Agreement (MOA).** A MOA should be developed to improve communication and coordination in planning for future growth and development between a Cities and the County. Currently, no City has an MOA with the County. A Memorandum of Agreement between the City and County would be reviewed and amended to reflect any changes to the Sphere of Influence and provisions that are agreed to by the County and City.

An MOA can provide more detail about what type of development might be expected in the SOI and assist in defining the boundary. This helps clarify expectations and provides guidelines that help guide future projects in the SOI. The MOA can also be used to specify a particular planning process or policies for specific areas. Also, the MOA should address other issues such as water resources and agricultural/open space preservation. A comprehensive SOI/MSR Program should focus on areas of communication and coordination between the Cities and County.



## SPECIAL DISTRICTS

The 2022 Work Plan focus on all Districts that provide water, wastewater, recycled water, and/or storm drainage services. The 2021 SOI/MSR regarding Fire, Police, Crime & Safety, and EMS services was completed and four agencies' Spheres of Influence were updated. Staff recommends that the schedule for updating the SOIs and MSRs for the Districts follow the Multi-Year SOI/MSR Work Plan, unless an alternative approach is selected.

## COMMUNITY SERVICES DISTRICTS

There are numerous Community Services Districts that are providing a variety of services to County residents. These Districts found below provide services that have been activated by LAFCO including: water and wastewater, fire protection, street lighting, roads, storm water, transportation and solid waste. Each of these Districts is subject to the principal act in the Government Code 61000 – 61250 and has an independent Board of Directors.

Jurisdiction	Completion Date	Update 5-Year Date	Status/Action
Casmalia	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Cuyama	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Isla Vista *	June 2017	June 2022	Reaffirm SOI - <b>Coterminous</b>
Los Alamos	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Los Olivos	April 2018	April 2023	Reaffirm SOI - <b>Coterminous</b>
Mission Hills	January 2017	January 2022	Reaffirm SOI - <b>4 areas</b>
Santa Rita Hills <b>(R-E)</b>	February 2011	February 2016	Reaffirm SOI - <b>Coterminous</b>
Santa Ynez	April 2012	April 2017	Reaffirm SOI - <b>1 area</b>
Vandenberg Village	April 2018	April 2023	Reaffirm SOI - <b>2 areas</b>

\* Isla Vista CSD provides other services listed in GC 61000 & 61250  
**(R-E)** These Districts provide only Road Maintenance and Electric Services.

## OTHER SPECIAL DISTRICTS

There are numerous other Special Districts that are providing services to County residents and visitors. These Special Districts found below provide a variety of services under their Principal Acts including: soils management, fire protection, lighting, mosquito, transit, airport, embarcadero and marine, groundwater management, parks

and recreation, healthcare and sanitary. Each of these Districts has an independent Board of Directors with the exception of some County managed Districts.

<b>Jurisdiction</b>	<b>Completion Date</b>	<b>Update 5-Year Date</b>	<b>Status/Action</b>
Cachuma RCD	January 2017	January 2022	Reaffirm SOI – <b>Countywide +</b>
Carpinteria Sanitary	March 2012	March 2017	Reaffirm SOI – <b>5 sm. areas</b>
Carpinteria Valley Water	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Carpinteria/Summerland Fire	Dec 2021	Dec 2026	Reaffirm SOI - <b>Coterminous</b>
Cuyama Valley Rec & Park	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Embarcadero Municipal Improvement District	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Goleta Sanitary	Sept 2005	Sept 2010	Reaffirm SOI – <b>many islands</b>
Goleta Water	March 2012	March 2017	Reaffirm SOI - <b>Coterminous</b>
Goleta West Sanitary	March 2012	March 2017	Reaffirm SOI – <b>Sm. Islands + UCSB campus</b>
Guadalupe Lighting ***	Feb 2006	Feb 2011	Reaffirm SOI - <b>Coterminous</b>
Isla Vista Rec & Park	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Laguna County Sanitation **	Feb 2006	Feb 2011	Reaffirm SOI - <b>Coterminous</b>
Lompoc Valley Medical	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Mission Canyon Lighting **	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
Montecito Fire	Dec 2021	Dec 2026	Reaffirm SOI - <b>Coterminous</b>
Montecito Sanitary	unknown	January 2022	Reaffirm SOI - <b>Coterminous</b>
Montecito Water	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Mosquito and Vector Control	January 2017	January 2022	Reaffirm SOI – <b>Countywide minus cities, except south coastal cities</b>
North County Lighting **	Feb 2006	Feb 2011	Reaffirm SOI - <b>Town of Orcutt</b>
Santa Barbara County Fire **	Dec 2021	Dec 2026	Added Channel Islands – <b>Countywide minus Cities</b>
Santa Barbara County Flood Control and Water Conserve **	unknown	Aug 2022	Reaffirm SOI - <b>Countywide</b>
Santa Barbara County Water **	unknown	Aug 2022	Reaffirm SOI - <b>Countywide</b>
Santa Barbara Metropolitan	April 2018	April 2023	Reaffirm SOI - <b>Coterminous</b>

<b>Jurisdiction</b>	<b>Completion Date</b>	<b>Update 5-Year Date</b>	<b>Status/Action</b>
Transit District			
Santa Maria Airport	April 2018	April 2023	Reaffirm SOI - <b>Coterminous</b>
Santa Maria Valley Water Conservation	July 2006	July 2011	Reaffirm SOI - <b>Coterminous</b>
Santa Ynez River Water Conservation	March 2012	March 2017	Reaffirm SOI - <b>Lg. area</b>
Summerland Sanitary	unknown	Feb 2021	Reaffirm SOI - <b>Coterminous</b>

\*\* The Board of Supervisors act as ex officio board of directors of the District  
\*\*\* Governed by the Guadalupe City Council

## COUNTY SERVICE AREAS (CSA)

These special districts are governed by the County Board of Supervisors. Completing all CSA in one review may be a more efficient manner in which to update these Spheres of Influence and Municipal Services Reviews and allows for the compilation of data from the County at one time.

Jurisdiction	Completion Date	Update 5-Year Date	Status/Action
CSA 3 – Goleta Valley	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
CSA 4 – North Lompoc	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
CSA 5 - Orcutt	Feb 2006	Feb 2013	Reaffirm SOI – <b>Town of Orcutt</b>
CSA 11 – Carpinteria Valley	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
CSA 12 – Mission Canyon	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
CSA 31 – Isla Vista	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
CSA 32 – Unincorp Police	Dec 2021	Dec 2026	Adopted a “Zero” SOI
CSA 41 – Rancho Santa Rita	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>

## CEMETERY DISTRICTS

There are 7 Cemetery Districts that are providing services to County residents. The Cemetery Districts found below provide interment services. Each of these Districts has an independent Board of Directors.

Jurisdiction	Completion Date	Update 5-Year Date	Status/Action
Carpinteria	April 2018	April 2023	Reaffirm SOI - <b>Coterminous</b>
Goleta	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>
Guadalupe	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>
Lompoc	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>
Los Alamos	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>
Oak Hill	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>
Santa Maria	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>

## **MAPPING PROGRAM**

The Santa Barbara County Surveyor staff prepares the maps that are an essential part of all reports. The Surveyor's office continues to implement and improve LAFCO's Geographic Information Systems (GIS) mapping program. This program produces a number of important deliverables including the updated Service Areas and Spheres of Influence for all Cities, Special Districts, and County Service Areas in the County. LAFCO is responsible for helping to maintain the boundaries for jurisdictions throughout the County. The County Surveyor office provides a history of annexations online through an inventory of all annexations and sphere amendments. This inventory includes a general directory, basic information, and summary maps. Maps are created for each annexation and sphere of influence update considered by LAFCO. Mapping is a key piece of LAFCO's service capability. A new Datum will be implemented in the next few years that will require adjustments of the SOI and service area boundaries. This will be a large work effort to keep LAFCO records updated.

## **CALAFCO ACTIVITIES**

CALAFCO is LAFCO's statewide organization that provides educational opportunities, follows and facilitates the discussion of issues on a statewide basis. The LAFCO EO serves CALAFCO by providing help as needed and requested. Staff and Commissioners have been involved in the continuing education process by participating in the annual CALAFCO Conference and attending the Staff Workshop. CALAFCO also offers virtual education opportunities with AICP and MCLE credits viewable on their website. LAFCO Commissioner Stark serves on the CALAFCO Board as Coastal Region Member.