

LAFCO MEMORANDUM

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

105 East Anapamu Street • Santa Barbara CA 93101 • (805) 568-3391 + Fax (805) 568-2249

February 3, 2022 (Agenda)

TO: Each Member of the Commission

FROM: Mike Prater
Executive Officer

SUBJECT: **Receive and File a Report on 2022 CALAFCO Workshop & Quarterly Report**

This is an Informational Report. No Action is Necessary

DISCUSSION

The 2022 CALAFCO Staff Workshop will be held in Newport Beach on March 23-25, 2022. Staff will be attending the Workshop and will report back to the Commission at the April 7, 2022 meeting. Copies of the Workshop Announcement, Mobile Workshop Flier, and Registration Form are attached as Attachments A, B and C.

Registration for the Workshop is now open. Early registration rates are effective through February 18, 2022. Registration closes completely on March 9, 2022. Hotel reservation cut-off date is February 22, 2022. Payment may be made online using the LAFCO Credit Card which would include registration, hotel, travel and per diem expenses for staff attendees.

CALAFCO Quarterly Report-December 2021. This memo provides the CALAFCO Quarterly update. This report is found in Attachment D. It provides a variety of information about CALAFCO, changes at LAFCOs around the State, and a brief legislative update. Please review the report and let us know if you have any questions.

The 2021 CKH Act guide update are now available for download from the CALAFCO website at <https://calafco.org/>. An order form for five hardcopies have been placed for Commissioners and staff who have requested a 3-hole punch bound version.

Attachments

Attachment A – 2022 CALAF CO Staff Workshop Program

Attachment B – 2022 Mobile Workshop Flier

Attachment C – 2022 CALAF CO Staff Workshop Registration Form

Attachment D – December 2021-CALAFCO Quarterly Report

Please contact the LAFCO office if you have any questions.



The 2022 CALAFCO Annual Staff Workshop

Hosted by Orange and Imperial LAFCos

March 23 – 25, 2022

at the Hyatt Regency Newport Beach John Wayne Airport

Registration now open until March 9, 2022

(See registration form for details)



Content Rich Sessions

General Sessions are scheduled to include:

- ❖ WED 1:30 – 2:00 p.m. - *Opening session*
- ❖ WED 2:00 – 3:15 p.m. - *The Dirty Dozen: 12 things I wish I knew about the Act*
- ❖ THU 3:30 – 5:00 p.m. - *Over the Hill LAFCo Commission hearing on the OUT Fire District*
- ❖ FRI 9:00 – 10:15 a.m. - *Out-of-agency services – What’s the big deal?*
- ❖ FRI 10:30 a.m. – 12:00 p.m. - *CALAFCO Legislative & Organizational update*

Thursday Breakout Sessions include:

- 9:00 – 10:30 a.m.
 - ❖ *The Grand Jury – Why can’t we be friends?*
 - ❖ *The ultimate fight (Records: archiving & retention)*
- 10:45 a.m. – 12:15 p.m.
 - ❖ *Sharing the wealth: A deep dive into tax exchange under Rev. & Tax 99*
 - ❖ *The definitive session on pensions: LAFCos’ two-fold responsibility to take care of its own and review agencies*
 - ❖ *Building on the basics of LAFCo*
- 1:45 – 3:15 p.m.
 - ❖ *What does it take to process an application?*
 - ❖ *Two agencies are in dispute! What is LAFCos’ role in assisting to resolve the conflict?*
 - ❖ *GIS: Let’s map it!*

Special Highlights

Mobile Workshop

Wednesday from 7:45 a.m. – 1:00 p.m.

We begin with a harbor cruise that highlights various projects involving multi-agency collaboration.

After a 2-hour boat tour, we will travel to Marina Park Community Center where we will have lunch and hear from a panel of local agency representatives on their challenges to collaborate in support of providing efficient and effective services to coastal residents.

For details see the Mobile Workshop Flier.

Let’s Salsa!

Thursday from 7:30 a.m. – 8:15 a.m.

Join Gavin Centeno and the gang for his infamous Salsa instruction. It’s a great way to start the day and add a little spice to the Workshop!

Invaluable Networking Opportunities

- ❖ Staff, Clerks and Counsel concurrent Roundtable discussions on current issues **Wednesday 3:30 – 5:00 p.m.**
- ❖ Networking breakfasts
- ❖ CALAFCO/host LAFCos Wednesday night Reception
- ❖ Thursday Luncheon & Dinner

WORKSHOP REGISTRATION

Registration is now open! Visit www.calafco.org to register today. You can [register & pay online here](#). **NOTE: If you pay online, there is a service fee of 2% + \$0.79 per sold ticket & processing fee of 2.5% per order.** Program details are also available on the CALAFCO website.

HOTEL RESERVATIONS

Hyatt Regency Newport Beach John Wayne Airport

Make your hotel reservations online at <https://www.hyatt.com/en-US/group-booking/SNARJ/G-CAFO>

or call 800-233-1234 and mention CALAFCO Staff Workshop to receive \$189/night rate. Workshop rates available 3 days pre and post event based on availability. Price excludes tax/fees/parking.

Hotel reservation cutoff date is February 22, 2022. For more details, contact CALAFCO at 916-442-6536.

Newport Beach is full of diverse things to do and the Hyatt is within a mile of the airport (free shuttle available) and just off the freeway. We are also only 4 miles from Fashion Island, 5 miles from Balboa Island and 15 miles from Disneyland. There is plenty to do before and after the Workshop!

Registration closes 3/9!
Visit www.calafco.org or call
916-442-6536 for details



IT'S A SHORE THING: NAVIGATING MUNICIPAL SERVICE DELIVERY WITHIN COASTAL AREAS

WEDNESDAY, MARCH 23 • 7:45 am - 1:00 pm

BUS BOARDS IN FRONT OF HOTEL AT 7:45 AM

We begin with a harbor cruise that highlights various projects involving multi-agency collaboration. After a 2-hour boat tour, we will travel to Marina Park Community Center where we will have lunch and hear from a panel of local agency representatives on their challenges to collaborate in support of providing efficient and effective services to coastal residents.

Attire is flat, closed toe shoes. Dress in layers. You can register and pay online or complete the registration form and pay by check. All information on the Workshop can be found at www.calafco.org.

The boat tour will include the history, features and jurisdiction of the Harbor and we will showcase several projects occurring in the Harbor that involve multi-agency collaboration and processes. Our luncheon panel will include representatives from the City of Newport Beach, Capistrano Bay CSD and South Coast Water District. They will talk about their challenges to provide services within a coastal community and the efforts of multi-agency collaboration to support the efficient and effective service delivery to coastal residents.

Cost: \$50 per person includes lunch

Deadline to register is March 9, 2022.

Registration fees are refundable (less \$30) if request is received in writing no later than March 3, 2022.



CALAFCO | (916) 442-6536 | WWW.CALAFCO.ORG | INFO@CALAFCO.ORG

Sponsored in part by Imperial LAFCO,
City of Newport Beach and Davey's Locker
Whale Watching.



ATTACHMENT B



**2022 CALAFCO
Staff Workshop
March 23 – 25, 2022
Newport Beach**



LAFCo	_____
Received	_____
Check #	_____

2022 WORKSHOP REGISTRATION

REGISTRATION DEADLINE IS MARCH 9, 2022
WORKSHOP REGISTRATION FEES

Please submit one form for each person registering

FIRST NAME	LAST NAME

NAME ON NAMETAG	

LAFCo/ORGANIZATION	POSITION

GUEST NAME (For guest/spouse registration)	

MAILING ADDRESS	

CITY	ZIP

PHONE	

E-MAIL ADDRESS	

EMERGENCY CONTACT NAME	PHONE

	Payment Received by Feb 18 th	Payment Received after Feb 18 th	Fee
Member – Full Workshop	\$310	\$350	
Non-member – Full Workshop	\$400	\$440	
Guest/Spouse – All Meals	\$150	\$200	
Member – One Day (___Wed or ___Thur)	\$210	\$250	
Non-Member – One Day (___Wed or ___Thur)	\$275	\$325	
Mobile Workshop – Wed. (Includes lunch and admission)	\$50	\$50	
TOTAL REGISTRATION FEE			

Payment must accompany registration. Please make checks payable to "CALAFCO." **NOTE: IF YOU PAY ONLINE, THERE IS A SERVICE FEE OF 2% + \$0.79 PER SOLD TICKET & PROCESSING FEE: OF 2.5% PER ORDER.** Mail completed registration forms and payment to:

CALAFCO
1020 12th Street, Suite 222
Sacramento, CA 95814

PAYMENT MUST BE RECEIVED BY FEB 18, 2022 TO RECEIVE THE EARLY BIRD RATE. NO EXCEPTIONS.

HOTEL RESERVATIONS

Hyatt Regency Newport Beach John Wayne Airport

Make your hotel reservations online at <https://www.hyatt.com/en-US/group-booking/SNARJ/G-CAFO> or call 800-233-1234 and mention CALAFCO Staff Workshop to receive \$189/night rate. Workshop rates available 3 days pre and post event based on availability. Price excludes parking/tax/fees. **Hotel reservation cutoff date is February 22, 2022.** For more details, contact CALAFCO at 916-442-6536.

CANCELLATION & REGISTRATION REFUND POLICY

1. Registrations are considered complete upon receipt of fees.
2. Cancellation requests made in writing and received by March 3, 2022 receive a 100% refund less \$30 handling fee.
3. Registration fees are transferable to another person not already registered provided the request is received in writing no later than March 18, 2022 and are subject to a \$30 handling fee.
4. Registration fees for guests and special events are fully refundable less a \$30 handling fee if requests are made in writing and received by March 3, 2022. A full refund is provided if the special event is cancelled.
5. Cancellation requests must be made by e-mail or mail to the CALAFCO office.
6. Cancellation requests made after March 3, 2022 are not eligible for a refund.
7. Credits are not issued for registrations cancelled.



916-442-6536 ♦ www.calafco.org

Sharing information and resources



News from the Board of Directors **CALAFCO QUARTERLY**

December 2021



Greetings from your CALAFCO Board of Directors and Executive Director. As we wind down 2021, the holidays and year-end are a great time to reflect on where we've been and look to the future. We wish you and your families all the best in the coming year.

This Fourth Quarterly Report of 2021 will begin by highlighting the news in our CALAFCO family first, followed by Association updates. It's been a very busy 4th quarter so there's lots of news to report. Happy reading!

LAFCOs in the News

Congratulations on these retirements

This year we've seen a lot of retirements, and this quarter is no different. We want to congratulate two long-time LAFCO leaders on their retirements. Their contributions to CALAFCO and to LAFCOs statewide are far too numerous to list here. Needless to say, they both leave huge shoes to fill and will be greatly missed. We wish them both all the best in their retirement!

After a 35-year LAFCO career, **Roseanne Chamberlain**, Amador LAFCO Executive Officer (EO), is retiring. Roseanne began her LAFCO career as a public member Commissioner for Sacramento LAFCO. She served on the CALAFCO Board for 6 years with 2 of those years as Chair of the Board. Her distinguished career also includes work as EO and Interim EO for several LAFCOs. In 2013, Roseanne was the recipient of CALAFCO's Distinguished Service Award.



Also calling it time to retire this month is San Mateo LAFCO Executive Officer (EO) **Martha Poyatos**. Her LAFCO career began 28 years ago in San Mateo and she's done it all there from commission clerk to analyst and EO. In 2008, Martha received CALAFCO's Outstanding LAFCO Professional Award. Martha also served two terms as CALAFCO Deputy Executive Officer for the coastal region from 2018-2021.



Los Angeles LAFCO Commissioner Retires

Long-time **LA LAFCO** commissioner **Richard Close**, the San Fernando Valley public member, retired after 25 years of service. Commissioner Close was re-appointed to consecutive four-year terms for more than two decades. He served with distinction, even surviving a challenge to his position on the Commission, given that he was a long-standing proponent of the proposed secession of the San Fernando Valley from the City of Los Angeles. Fellow commissioners lauded Commissioner Close's intellect, integrity, and independence in representing the San Fernando Valley.

Amador LAFCO Announces New Executive Officer

Amador LAFCO announced the hiring of **Kris Berry** as the new Executive Officer (EO). Kris retired earlier this year as the EO of Placer LAFCO.

San Mateo LAFCO Announces Interim Executive Officer

Rob Bartoli will transition to the Interim EO position for San Mateo LAFCO effective January 1, with the departure of Martha.

Napa LAFCO Announces New Quarterly Newsletter

Napa LAFCO began a Quarterly Newsletter earlier this year. The newsletter features local LAFCO news of note and what's on the horizon. You can find it on their website.

San Diego LAFCO Welcomes New Analyst

Carolanne Ieromnimon recently joined the San Diego LAFCO team. She started with San Diego LAFCO earlier this year as an intern and is now a full-time Analyst.



CALAFCO Educational Events

MARK YOUR CALENDARS FOR THESE UPCOMING CALAFCO EDUCATIONAL EVENTS!

CALAFCO 2022 STAFF WORKSHOP

Join us **March 23- 25** at the **Hyatt Regency Newport Beach John Wayne Airport** when we FINALLY get LAFCO staff together for the Workshop. It's been so long since we've gathered in person and the time is finally here! All Workshop details including info about the program, registration and hotel reservations will be posted on the CALAFCO website the first week of January.



Deadline to register for the Workshop is March 9 and hotel reservation cutoff date is February 22.

CALAFCO UNIVERSITY

We are pleased to continue offering webinars at no cost to our members. We have two **CALAFCO U webinars** scheduled for the first quarter 2022, so *mark your calendars!*



First up on **January 10** is *The Property Tax Elements of Jurisdictional Changes and Fiscal Reviews*. Our property tax expert will share resource reports such as trends of value change, revenue calculations, and budget forecast tools that are useful resources for LAFcos when conducting MSRs. Other panelists will share case studies and perspectives on budget forecasting. Registration for this session closes January 5.

Scheduled for **February 23** is a session on *Best Practices for Hiring in the New World (Post-Pandemic)*. We will feature a labor/employment law attorney, recruiting firm executive, and an Executive Officer, all of whom will share the myriad of things we need to know as we navigate the new (and wild) labor market seeking the best candidates in this post-pandemic world.

Details for all CALAFCO University courses are on the CALAFCO website.

2021 CALAFCO Achievement Award Recipients

CALAFCO Congratulates the 2021 Annual Achievement Award Recipients

We wish to congratulate all of this year's nominees, and especially those who received a 2021 Achievement Award.

- ❖ **Outstanding Commissioner** – *Olin Woods* (Yolo LAFCo)
- ❖ **Outstanding LAFCo Professional** – *Crystal Craig* (Riverside LAFCo)
- ❖ **Outstanding CALAFCO Associate Member** – *Planwest Partners*
- ❖ **Mike Gotch Excellence in Public Service** (protection of ag/open space land & urban sprawl prevention) – *Napa LAFCo, City and County of Napa and Senator Bill Dodd*
- ❖ **Mike Gotch Excellence in Public Service** (innovation, collaboration, outreach) – *Yolo LAFCo*
- ❖ **Lifetime Achievement** – *Jerry Gladbach* (LA LAFCo)



CALAFCO Board of Directors

CALAFCO Board and Regional Officer Changes

Results of the October CALAFCO Board of Directors elections netted several new Board members for 2022. Earlier this month, Board member **David West** (Imperial LAFCo) who held the southern region public member seat, resigned from the Board. With a term set to expire October 2022, at their January 21 meeting the Board will appoint a replacement to fill that unexpired term.

Current Board members include:

Northern: *Bill Connelly* (Butte), *Blake Inscore* (Del Norte), *Debra Lake* (Humboldt) and *Josh Susman* (Nevada).
Southern: *Mike Kelley* (Imperial), *Jo MacKenzie* (San Diego) and *Acquanetta Warren* (San Bernardino).
Coastal: *Chris Lopez* (Monterey), *Mike McGill* (Contra Costa), *Margie Mohler* (Napa) and *Shane Stark* (Santa Barbara).
Central: *Gay Jones* (Sacramento), *Daron McDaniel* (Merced), *Anita Paque* (Calaveras) and *Daniel Parra* (Fresno).

In October the Board said goodbye to **David Couch** (Humboldt) and **Tom Murray** (San Luis Obispo). We thank them for their service and many contributions to CALAFCO.

Additionally, at their November meeting the Board approved the new Coastal and Central region DEO appointments. We welcome **Dawn Mittleman Longoria** (Napa) and **José Henríquez** (Sacramento) to the team. We thank outgoing DEOs **Christine Crawford** (Yolo) and **Martha Poyatos** (San Mateo) for their service.

CALAFCO Board 2022 Officers and Committees

At the October 8 meeting, the CALAFCO Board elected their officers for 2022 as follows:

Chair – **Anita Paque** (Calaveras - central)
Vice Chair – **Bill Connelly** (Butte - northern)
Treasurer – **Margie Mohler** (Napa - coastal)
Secretary – **Acquanetta Warren** (San Bernardino - southern)

They also appointed members to the 2022 standing committees as follows:

Legislative Committee

Bill Connelly (North)
Anita Paque (Central)
Jo MacKenzie (South)
Mike McGill (Coastal)
Gay Jones (At-Large)
Margie Mohler (a) (At-Large)
Michael Kelley (a) (South)
Chris Lopez (a) (Coastal)
Daron McDaniel (a) (Central)
Josh Susman (a) (North)

Elections Committee

Bill Connelly
Jo MacKenzie (Chair)
Margie Mohler
Daniel Parra

Awards Committee

Blake Inscore (Chair)
Debra Lake
Daniel Parra
Shane Stark

en



2022 Annual Conference

Gay Jones
Daron McDaniel
Mike McGill
Josh Susman

CALAFCO BOARD ACTIONS

The Board met virtually on October 8 and appointed the staff members of the 2022 Legislative and Advisory Committees. In addition to the actions noted on page 2 of this Report, they also adopted their 2022 annual meeting calendar and approved the FY 2020-21 annual tax filings.



They met virtually on November 12 with a full agenda. Under the leadership of **Chair Anita Paque**, the Board took a number of actions.

- ✓ **The FY 2021-22 quarterly financial reports were received.** Revenues for the first quarter were mostly on track and expenses were far below the 24% point.
- ✓ **Received the annual Administrative and Operational Report.** This is an annual item as part of corporation best practice.
- ✓ **Approved amendments/updates to the CALAFCO Legislative Policies, Priorities and Issues of Interest.** All recommended changes by the Legislative Committee were approved and adopted.
- ✓ **Considered and reaffirmed legislative priorities for 2022.** The Board considered an additional proposal received from San Diego LAFCo to sponsor a bill making changes to Gov. Code Sec. 56430, requiring all LAFCos to consider Municipal Service Reviews (MSRs) in a 21-day noticed public hearing and all affected service providers to place the MSR on their meeting agenda for discussion. Given the Board previously approved the sponsorship of three (3) bills for 2022, this proposal was tabled for reconsideration again next year.

The Board's direction to staff in terms of 2022 legislative priorities include sponsoring the annual Omnibus bill, co-sponsoring changes to §56133 with San Diego LAFCo (an item tabled in 2021), and to proceed with wrapping up the work of the protest provision rewrite working group.

- ✓ **Closed session held to approve 2-month contract for Pamela Miller as Executive Director.** In closed session the Board approved a contract for Pamela Miller for Jan-Feb 2022 as a contract Executive Director (transitioning from employee), with limited hours of approx. 20 per week. There was also discussion about priorities during this critical transition period.

All Board meeting documents are on the CALAFCO website.

CALAFCO Administrative Update

The **2021 CKH Guides** are now available. You can download an electronic copy from the CALAFCO website. Pre-orders for printed hard copies are now being accepted. You will find all the details on the CALAFCO website at www.calafco.org.



We will be updating the **CALAFCO Member Directory** in the next two months, so watch for an email from us requesting your changes.

CALAFCO Legislative Update

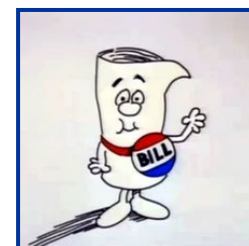


January 3, 2022 marks the start of the second year in the 2-year legislative cycle. Once again the year is expected to be wild and unpredictable. The State has a large budget surplus which is creating all kinds of early budget negotiating, as is the influx of Federal money.

Legislators will hit the ground running trying to move the large number of left-over 2-year bills through committee in January to meet deadlines. That action, along with introduction of new bills for the year, sets the table for a very busy January.

All bills being tracked by CALAFCO can be found on the CALAFCO website inside the Legislation section of the site (log in with your member id first to access this section). CALAFCO's position on all bills is reflected there, and any letters issued by CALAFCO are posted. The CALAFCO Legislative Committee meets regularly and all meeting materials are located in the Legislation section of the CALAFCO website.

Watch for the two Local Government Committee and OPR year-end legislative reports coming soon!





CALAFCO Associate Members' Corner



This section is dedicated to highlighting our Associate Members. The information below is provided to CALAFCO by the Associate member upon joining the Association. All Associate member information can be found in the CALAFCO Member Directory.

We are pleased to acknowledge our **Gold Associate Members** in this edition and thank all our Associate Members for their support and partnership.



Best Best & Krieger



BEST BEST & KRIEGER
ATTORNEYS AT LAW

In meeting the needs of public and private sector clients, **BB&K** offers unique experiences in handling complex, multi-disciplinary issues and providing solutions of common interest to leaders of both business and government, including LAFCo law. **BB&K** has been CALAFCO's legal counsel since 1982. Visit www.bbklaw.com to learn more about the expert legal services provided by BBK.

Colantuono, Highsmith & Whatley, PC

Colantuono, Highsmith & Whatley, PC's attorneys are among just a few in California with deep expertise in the Cortese-Knox-Hertzberg Act. The firm currently serves as general counsel to Calaveras, San Diego and Yuba LAFCos and as alternate counsel to several other LAFCos on matters as to which their general counsels have conflicts of interest. The Firm's attorneys also serve as special counsel to LAFCos throughout the state and have deep litigation expertise representing LAFCos in court. **Colantuono, Highsmith & Whatley, PC** has been a Gold Associate member since July 2008. Learn more about them at www.chwlaw.us.



CV Strategies

CV Strategies is a dedicated team helping companies with strategic planning, communications and training. **CV Strategies** joined the CALAFCO team as a Gold Associate Member in the fall of 2016. To learn more about their team and the services they offer, visit them at www.cvstrategies.com or contact Erin Kaiman at erin@cvstrat.com.



CALAFCO wishes to thank all of our Associate Members for your ongoing support and partnership. We look forward to continuing to highlight you in future Quarterly Reports.

Did You Know??



CALAFCO Webinars & Courses Archived

Did you know that all **CALAFCO Webinar recordings** on archived on the **CALAFCO website** and available at no cost for on-demand viewing? Visit the CALAFCO website in the CALAFCO Webinars section (log in as a member first). **There are now 49 CALAFCO U courses archived and 15 webinars are archived and available for on-demand viewing!**

Meeting Documents Online

Did you know that all **CALAFCO Board of Directors and Legislative Committee meeting documents** are online? Visit the Boards & Committees pages in the Members Section of the site. Board documents cover 2008 to present and Legislative Committee documents span 2007 to present.

Mark Your Calendars For These Upcoming CALAFCO Events

- ❖ CALAFCO U webinar on Rev & Tax Sharing - 1/10
- ❖ CALAFCO Board meeting - 1/21 (Sacto)
- ❖ CALAFCO Leg meeting - 1/28 (virtual)
- ❖ CALAFCO U webinar on Best Hiring Practices - 2/23
- ❖ CALAFCO Leg meeting - 3/11 (virtual)
- ❖ CALAFCO Staff Workshop - 3/23 - 3/25 (Newport Beach)



The **CALAFCO 2022 Calendar of Events** can be found on the CALAFCO website.

