

May 1, 2014 (Agenda)

Local Agency Formation Commission
105 East Anapamu Street
Santa Barbara CA 93101

Report CALAFCO 2014 Staff Workshop

Dear Members of the Commission

For the Commission's information, the 2014 CALAFCO Staff Workshop will be held at the Double Tree by Hilton Hotel, at the Berkeley Marina, in Berkeley from April 23-25, 2014. Staff will be attending the Staff Workshop and will provide a verbal report at the meeting. Your Executive Officer served on the Workshop Planning Committee.

A copy of the program is attached to this staff report.

Please contact the LAFCO office if you have any questions.

Sincerely,



PAUL HOOD
Executive Officer

2014 CALAFCO STAFF WORKSHOP



*Building Bridges to the Future:
Collaboration & Cooperation*

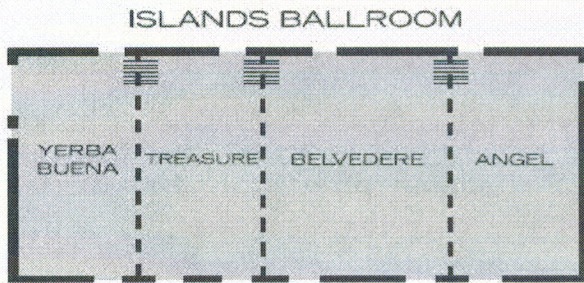


April 23 - 25, 2014
DoubleTree Hotel
Berkeley, CA

Hosted by Alameda LAFCo with assistance from the other Bay Area LAFCos



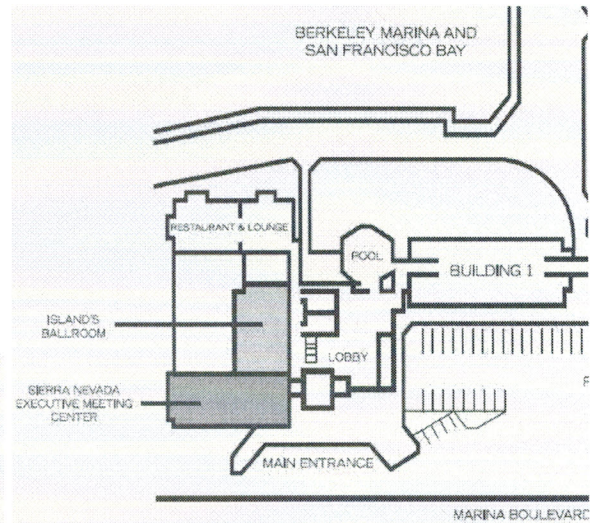
Facility Layout and Meeting Rooms



First Floor



Third Floor



WORKSHOP AT-A-GLANCE

Wednesday, April 23, 2014

7:45 am	Mobile Workshop
1:30 pm	Workshop Welcome
1:45 pm	General Session: Collaborating With and Influencing Others
3:30 pm	Roundtables: Staff, Attorneys and Associate Members
5:30 pm	Beer & Wine Competition Reception

Thursday, April 24, 2014

7:00 am	Breakfast		
9:00 am	Concurrent Sessions	Walking with Dinosaurs	Creating a Clerks Manual
10:45 am		Toolkits for Scoping MSR	What's in Your Staff Report
12:00 pm	Lunch		
1:45 pm	Concurrent Sessions	MSRs for Brave New World	MOAs
3:30 pm		Why Does the County and SBOE Care About LAFCo?	Minutes - How Much is Enough/ Admin Record
6:00 pm	Pre-Dinner Reception		
6:30 pm	CALAFCO Dinner		

Friday, April 25, 2014

7:00 am	Breakfast
9:00 am	General Session: Collaboration & Insights Into Common Legislative Issues
10:30 am	CALAFCO Business
11:00 am	Debrief & Evaluation



Tuesday, April 22, 2014

4:00 pm – 6:00 pm **Registration** - LOBBY

Wednesday, April 23, 2014

7:00 am – 5:00 pm **Registration** - LOBBY

7:45 am – 12:30 pm **Mobile Workshop**
Meet at CALAFCO Registration Area - LOBBY

1:30 pm – 1:45 pm **Workshop Welcome** - BELVEDERE/ANGEL

Sblend Sblendorio, Chairperson, Alameda LAFCo
Christine Daniel, Berkeley City Manager
Pamela Miller, Executive Director, CALAFCO

1:45 pm – 3:15 pm **General Session** - BELVEDERE/ANGEL

Collaborating With and Influencing Others
Understanding the Role of Neuro-Science in our Actions and Reactions
Speaker: Scott Winter

3:15 pm – 3:30 pm **BREAK** - FOYER

3:30 pm – 5:00 pm **Concurrent Sessions**

1. **Consolidated Staff Roundtable** - BELVEDERE/ANGEL
2. **Attorney Roundtable** - MARIPOSA
3. **Associate Members** - LOUNGE

5:30 pm – 7:00 pm **Beer and Wine Competition Reception** - OUTDOOR PATIO
(QUARTER DECK ROOM IF BAD WEATHER)



Thursday, April 24, 2014

8:00 am – 5:00 pm **Registration** - LOBBY

7:00 am – 9:00 am **Breakfast** - FOYER/LOUNGE

9:00 am – 10:30 am **Concurrent Sessions**

1. **Walking with Dinosaurs** - BELVEDERE/ANGEL
The session will provide an overview of LAFCo and boundary law preceding CKH, including how procedures and responsibilities changed over the years. One objective of the session is to better understand documentation in files predating CKH. The session will touch upon:

- Boundary commissions
- Knox-Nisbet Act of 1963
- District Reorganization Act of 1965
- Municipal Organization Act of 1977
- Completion procedures & documents under prior laws

Attendees will receive CD with course content.
Speakers: Kathy Rollings-McDonald, Executive Officer, San Bernardino LAFCo
Bob Braitman, Executive Officer, San Benito LAFCo
Moderator: George Spiliotis, Executive Officer, Riverside LAFCo

2. **Creating a Clerks' Manual: A Roadmap for Success** - MARIPOSA
LAFCo Clerks will continue work to create a standardized clerks manual, which can be customized with your specific LAFCo's processes and procedures.

Speaker: Pamela Miller, Executive Director, CALAFCO
Moderators: Jillian Rachal, Clerk, San Joaquin LAFCo
Jennifer Goss, Clerk, Stanislaus LAFCo

10:30 am - 10:45 am **BREAK** - FOYER



Thursday, April 24, 2014 con't.

10:45 am - 12:00 pm **Concurrent Sessions**

1. **Building Bridges to Somewhere: Toolkits for LAFCoS in Scoping MSR** - BELVEDERE
 Worn out with completing MSR the way you always have? Join this session which will focus on practical tools and procedures that you can use to efficiently and effectively develop MSR that will be of value to your commission, the public and other agencies.
Speakers: Christine Crawford, Executive Officer, Yolo LAFCo
 Marjorie Blom, Executive Officer, Stanislaus LAFCo
Moderator: Carole Cooper, Assistant Executive Officer, Sonoma LAFCo

2. **What's in Your Staff Report?** - ANGEL
 This will be a case study on an actual pending city annexation and an assessment of how the regions approach staff's analysis, report format, and presentation. Everyone attending the session will be considered commissioners and will observe how the different regions present the proposal information.
Speakers: Crystal Craig, Analyst, Riverside LAFCo
 Kris Berry, Executive Officer, Placer LAFCo
 Keene Simonds, Executive Officer, Marin LAFCo
 Jan Lopez, Executive Officer, Shasta LAFCo
Moderator: Doug Dorado, Analyst, Los Angeles LAFCo

12:00 – 1:30 pm

3. **Creating a Clerks' Manual: A Roadmap for Success** (continuation) - MARIPOSA
- LUNCH** - TREASURE/YERBA BUENA
Keynote Speaker: **Dr. Frances Malamud-Roam**, will discuss her recent book **The West Without Water: What Past Floods, Droughts, and Other Climatic Clues Tell Us about Tomorrow**, which documents the tumultuous climate of the American West over twenty millennia, with tales of past droughts and deluges and predictions about the impacts of future climate change on water resources.

1:45 pm – 3:15 pm

- Concurrent Sessions**
1. **MSRs for a Brave New World** - BELVEDERE
 MSR will be examined as instruments in a logical evolution of LAFCo authority. This session will summarize MSR history and current function and use, to set a foundation for a panel discussion that explores how MSR may be used in the future, how the legislative context could change, and how LAFCo could choose to increase the benefit of MSR for local agencies through local policies and practices or through greater interaction with other regulatory agencies. The panel will also address whether these changes would result in greater benefit or simply additional workload. CEQA and its evolution since the early 1970s will be presented as a possible analogue.
Speakers: Pat McCormick, Executive Officer, Santa Cruz LAFCo
 Kathy Rollings-McDonald, Executive Officer, San Bernardino LAFCo
 Neelima Palacherla, Executive Officer, Santa Clara LAFCo
Moderator: David Fey, Executive Officer, Fresno LAFCo

 2. **Building Bridges with Memoranda of Agreement** - ANGEL
 MOAs/MOUs can be used as a bridge building tool and help clarify the roles and responsibilities of agencies. This tool can also shape future land uses within a SOI and processes for coordinating and moving forward with development. Monterey and San Luis Obispo LAFCos have used the MOA/MOU process to get agencies on the same page and help promote interagency coordination. This session will explore the value of these agreements, the issues that can be addressed, and the methods for getting the MOA/MOU done.
Speakers: Kate McKenna, Executive Officer, Monterey LAFCo
 Thomas Truskowski, Community Development Director, City of Gonzales
Moderator: David Church, Executive Officer, San Luis Obispo LAFCo

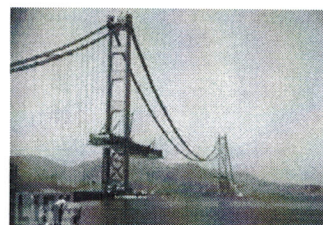
Building Bridges



San Mateo Bridge



Bay Bridge



Golden Gate

Building Bridges to the Future: Collaboration & Cooperation



Thursday, April 24, 2014 con't.

1:45 pm – 3:15 pm

3. Clerks' Breakout - MARIPOSA

PART I: Why does the County Care about LAFCo?

This part of the session will provide a real life example of how (& why) various county departments assist with the LAFCo process.

Speakers: Carol Orth, Division Chief, Alameda County Auditor's Office
Chuck Ludwig, Mapping Supervisor, Alameda County Assessor's Office
Rich Conway, Administrative Analyst, Alameda County Administrator's Office
Dustin Zafren, GIS Technician, Alameda County Registrar of Voters
Albert Lopez, Director, Alameda County Planning Department

PART II: Why does the State Board of Equalization Care about LAFCo?

This part of the session will review the Statement of Boundary Change form and most current requirements.

Speakers: Ric Schwarting, Research Manager, Tax Area Services Section, SBOE; Anna Marie Price, Research Analyst II, SBOE; Errol Tankiamco, Research Analyst II, SBOE; Nikkole Smith, Research Analyst II, SBOE

Moderator: Sandy Hou, Clerk, Alameda LAFCo

3:15 pm – 3:30 pm

BREAK - FOYER

3:30 pm – 5:00 pm

Concurrent Sessions

1. Is it Getting Hot in Here? – BELVEDERE

How to manage a meeting, deal with political pressure, keep your integrity and your job...effectively guiding your commission

Speakers: Scott Browne, LAFCo Legal Counsel
Paul Hood, Executive Officer, Santa Barbara LAFCo
Rich Bottarini, Executive Officer, Sonoma LAFCo

Moderator: Steve Lucas, Executive Officer, Butte LAFCo

2. Who Is OPEB and Why Is He Getting All My Money? - ANGEL

An overview of the concepts of OPEB (Other Post-Employment Benefits) costs and unfunded pension liabilities and identifying ways to address them

Speakers: Marilyn Everett, Matson & Isom Accountants
John E. Bartel, Bartel Associates

Moderator: José Henríquez, Executive Officer, El Dorado LAFCo

3. Clerks' Breakout - MARIPOSA

Part I: Minutes - How Much is Enough?

Information on the purpose of minutes, incorporating the changes of SB751 and the Clerk's role in administering the rules of order

Part II: The LAFCo File: Paper Trail or Administrative Record

Key points of records maintenance and documentation of LAFCo actions.

Speaker: Rebecca Lowery, Clerk, San Bernardino LAFCo

Moderators: Candice Bozzard, Clerk, Marin LAFCo
Patricia Wood, Clerk, Los Angeles LAFCo

6:00 pm – 6:30 pm

CALAFCO Pre-Dinner Reception - FOYER

6:30 pm – 8:30 pm

CALAFCO Dinner - TREASURE/YERBA BUENA

Building Bridges



Bay Bridge



San Rafael Bridge



Benecia-Martinez Bridge



Friday, April 25, 2014

- 7:00 am – 9:00 am **Breakfast** - FOYER /LOUNGE
- 9:00 am – 10:15 am **General Session** - BELVEDERE/ANGEL
 Collaboration and Insights into Common Legislative Issues
 A panel discussion with our legislative staff partners from the California State Association of Counties, League of California Cities, and California Special Districts Association
 Speakers: Kiana Buss, Legislative Representative, CSAC
 Kirstin Kolpitcke, Legislative Representative, League of California Cities
 Kyle Packham, Director, Advocacy & Public Affairs, CSDA
 Moderator: Pamela Miller, Executive Director, CALAFCO
- 10:15 am – 10:30 am **BREAK** - FOYER
- 10:30 am – 11:00 am **CALAFCO Business** - BELVEDERE/ANGEL
 Speaker: Pamela Miller, Executive Director, CALAFCO
- 11:00 am – 11:45 am **Debrief and Evaluation** - BELVEDERE/ANGEL
 Speaker: Pamela Miller, Executive Director, CALAFCO

THANK YOU FOR VISITING BERKELEY...SAFE TRAVELS!!

UPCOMING CALAFCO EVENTS

CALAFCO U SESSIONS

June 16, 2014

LAFCo Best Practices in Sacramento

Featuring 2013 Project of the Year nominations from Contra Costa, San Diego, San Joaquin, Stanislaus*, and Ventura LAFCos
*named Project of the Year

August 11, 2014

Ag Mitigation in Sacramento

December 8, 2014

Legal Interpretations of C-K-H in Sacramento

CALAFCO ANNUAL CONFERENCE

October 15 - 17, 2014

*DoubleTree by Hilton in Ontario
San Bernardino LAFCo, Host*

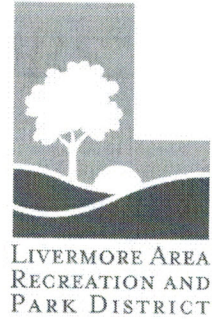
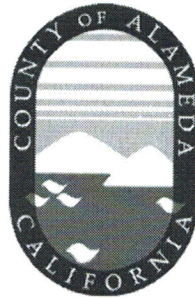




THANK YOU TO OUR SPONSORS



SUPPORTING SPONSORS

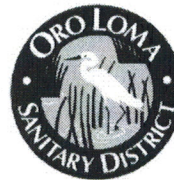
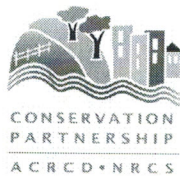


Dublin San Ramon
Services District

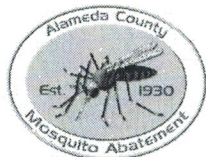
Water, wastewater, recycled water



HONORARY SPONSORS



Investing In The Health Of Our Community Since 1948





CALAFCO BOARD OF DIRECTORS

Mary Jane Griego, Chair
John Leopold, Vice Chair
Stephen Tomanelli, Secretary
Gay Jones, Treasurer

Northern Region

Robert Bergman
Nevada LAFCo

Larry Duncan
Butte LAFCo

Mary Jane Griego
Yuba LAFCo

Josh Susman
Nevada LAFCo

Coastal Region

Juliana Inman
Napa LAFCo

John Leopold
Santa Cruz LAFCo

Michael McGill
Contra Costa LAFCo

Roger Welt
Santa Barbara LAFCo

Southern Region

James Curatalo
San Bernardino LAFCo

Michael Kelley
Imperial LAFCo

Eugene Montanez
Riverside LAFCo

Stephen Tomanelli
Riverside LAFCo

Central Region

Juliet Allen
Tulare LAFCo

Gay Jones
Sacramento LAFCo

William Kirby
Placer LAFCo

Ted Novelli
Amador LAFCo

WORKSHOP PLANNING COMMITTEE

Program Committee Chair
Steve Lucas, Butte LAFCo

Program Committee Members

Kristina Berry, Placer LAFCo
Marjorie Blom, Stanislaus LAFCo
Candice Bozzard, Marin LAFCo
Scott Browne, Various LAFCos
David Church, San Luis Obispo LAFCo
Carole Cooper, Sonoma LAFCo
Doug Dorado, Los Angeles LAFCo
David Fey, Fresno LAFCo
Jennifer Goss, Stanislaus LAFCo
José Henríquez, El Dorado LAFCo
Paul Hood, Santa Barbara LAFCo
Sandy Hou, Alameda LAFCo
Ben Legbandt, Orange LAFCo
Kate McKenna, Monterey LAFCo
Pamela Miller, CALAFCO
Mona Palacios, Alameda LAFCo
Jillian Rachal, San Joaquin LAFCo
Keene Simonds, Marin LAFCo
George Spiliotis, Riverside LAFCo
Lou Ann Texeira, Contra Costa LAFCo
Patricia Wood, Los Angeles LAFCo

CALAFCO extends its appreciation to our host, Alameda LAFCo, and in particular Mona Palacios and Sandy Hou for all of their hard work and dedication in hosting this staff workshop. Thank you also to the Bay area LAFCos who supported and contributed to the hosting efforts. We also wish to acknowledge the work of the Program Committee and the leadership of Steve Lucas in designing a strong, value-added program for this year's Workshop. Thanks also to all of our speakers for sharing your knowledge and expertise.

CALAFCO STAFF

Pamela Miller
Executive Director

Jeni Tickler
Executive Assistant

Clark Alsop
Counsel

Jim Gladfelter
CPA

Marjorie Blom
Executive Officer

Steve Lucas
Deputy Executive Officer

Samuel Martinez
Deputy Executive Officer

David Church
Deputy Executive Officer



CALIFORNIA ASSOCIATION OF LOCAL AGENCY FORMATION COMMISSIONS
1215 K Street, Suite 1650, Sacramento, CA 95814
Phone: (916) 442-6536 • Fax: (916) 442-6535 • Email: info@calafco.org
www.calafco.org