

LAFCO

Santa Barbara Local Agency Formation Commission

105 East Anapamu Street ♦ Santa Barbara CA 93101

805/568-3391 ♦ FAX 805/647-7647

www.sblafco.org ♦ lafco@sblafco.org

June 4, 2020 (Agenda)

Local Agency Formation Commission

105 East Anapamu Street

Santa Barbara CA 93101

Final LAFCO Budget for Fiscal Year 2020-2021

Dear Members of the Commission:

RECOMMENDATION:

Consider recommendations regarding the Final Budget for Fiscal Year (FY) 2020-2021, and consider adoption of a Resolution that takes the following actions:

- a) Review the Final Budget for FY 2020-2021, accept all public testimony and approve the Budget as presented;
- b) Pursuant to Section 56381(a), find that the Final Budget is adequate for the Commission to fulfill the purposes and programs of Chapter 3 (“Powers”) of Part 2 of the Cortese Knox Hertzberg Act;
- c) Direct staff to distribute the Final Budget to the County, Cities, and Special Districts as required by Government Code Section 56381; and
- d) Notify the County Auditor to proceed pursuant to Government Code Section 56381(b) with apportionment of LAFCO costs among the County, Cities, and Special Districts.

DISCUSSION:

The proposed budget was approved by the Commission on May 14, 2020. Prior to consideration of the proposed budget, it was distributed to all Cities, Special Districts, and the County.

Following the May 14, 2020 Commission meeting, the approved Proposed Budget was transmitted to the County Executive Office, City Managers, and Special Districts.

Commissioners: Craig Geyer, Chair ♦ Roger Aceves ♦ Cynthia Allen ♦ Jay Freeman ♦ Joan Hartmann ♦ Steve Lavagnino
Holly Sierra ♦ Shane Stark ♦ Etta Waterfield, Vice-Chair ♦ Roger Welt ♦ Das Williams

BUSINESS ITEM NO. 1

Local Agency Formation Commission
May 14, 2020 (Agenda)

The notification and hearing process are consistent with the provisions of Government Code Section 56381. Pursuant to the section, "The Commission shall adopt annually following noticed public hearing, a proposed budget by May 1 and a final Budget by June 15."

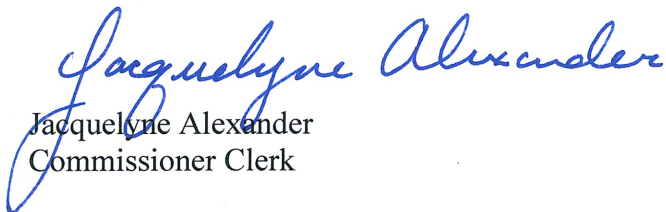
The recommended Final Budget for Fiscal Year 2020-2021 has been adjusted to reflect a salary savings of \$22,507 which decreased Line Item 7510 for Contractual Staff Services projected year-end from \$235,000 to \$212,493. This adjustment decreased the total projected appropriations from \$370,885 to \$348,378 and increased the Net Financial Impact from \$17,855 to \$40,362. In addition, appropriations not expended during FY 2019-2020 will become part of the available fund balance to finance the Commission in FY 2020-2021.

EXHIBITS:

- Exhibit A: Recommended Final LAFCO Budget for FY 2020-2021
- Exhibit B: Approved Proposed LAFCO Budget for FY 2020-2021
- Exhibit C: LAFCO Resolution Approving the Final Budget for FY 2020-2021

Please contact the LAFCO office if you have any questions.

Sincerely,


Jacquelyne Alexander
Commissioner Clerk

cc: County Executive Officer
Each City Manager
Each Special District Manager

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION
Operating Fund # 5320, Santa Barbara LAFCO, Department # 815

RECOMMENDED FINAL 2020-2021 BUDGET - May 14, 2020

Account Name and Number	2019-20 Final Budget	As of 4/30/2020	Projected Year-End	2020-2021 Proposed Budget	Inc/Dec	% Inc/Dec
Revenues						
Interest Income - 3380	4,000	5,281	6,000	5,000	1,000	25%
Unrealized Gain/Loss - 3381	310	1,929	2,300	0	-310	-100%
Other Gov't Agencies - 4840	340,440	304,590	340,440	321,800	-18,640	-5%
Planning Studies Service - 5738	40,000	23,525	40,000	35,000	-5,000	-13%
Misc. Revenue - 5909	1,000	0	0	500	-500	-50%
Total Revenues	385,750	335,325	388,740	362,300	-23,450	-6.1%
Expenditures						
Salaries and Benefits						
Commissioner Stipends - 6210	15,000	9,477	12,500	15,000	0	0%
FICA Contribution - 6500	1,000	586	770	1,000	0	0%
FICA/Medicare - 6550	200	137	180	200	0	0%
Unemployment Insurance - 6700	600	331	500	600	0	0%
Total Salaries and Benefits	16,800	10,531	13,950	16,800	0	0.0%
Staff Support						
Contractual Staff Services - 7510	235,000	166,137	212,493	240,000	5,000	2%
Total Staff Support	235,000	166,137	212,493	240,000	5,000	2%
Services and Supplies						
Audit Fees - 7324	7,200	6,000	6,500	7,200	0	0%
Memberships - 7430	6,500	5,971	6,500	6,500	0	0%
Office Expense - 7450	1,500	724	1,000	1,000	-500	-33%
Prof & Special Services - 7460	45,000	33,224	45,000	45,000	0	0%
ADP Payroll Fees - 7507	1,750	939	1,750	1,800	50	3%
Legal Services -7508	50,000	28,050	45,000	50,000	0	0%
Pubs & Legal Notices 7530	1,200	1,434	1,650	1,700	500	42%
Gen Fund Cost Allocation -7669	-6,800	-6,507	-6,800	-35,000	-28,200	415%
Training and Travel- 7732	26,000	17,370	20,000	26,000	0	0%
Total Services and Supplies	132,350	87,205	120,600	104,200	-28,150	-21%
Other Charges						
Electricity - 7801	600	343	600	500	-100	-17%
Natural Gas - 7802	100	111	100	100	0	0%
Water - 7803	100	97	100	100	0	0%
Refuse - 7804	100	113	100	100	0	0%
Utility Services - 7806	100	44	75	100	0	0%
Liability Insurance - 7895	200	0	0	0	-200	-100%
Telephone Services - 7897	400	294	360	400	0	0%
Total Other Charges	1,600	1,002	1,335	1,300	-300	-18.8%
Contingency Reserve - 9600	0	0	0	0	0	0
Total Contingency Reserve	0	0	0	0	0	0.0%
Total Exp/Appropriations	385,750	264,875	348,378	362,300	-23,450	-6.1%
Net Financial Impact	0	70,450	40,362	0	0	0.0%

*No contingency will be added to reserves in FY 20/21. The estimated contingency reserve balance will be \$200,000

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION
Operating Fund # 5320, Santa Barbara LAFCO, Department # 815

RECOMMENDED PROPOSED BUDGET 2020-2021 BUDGET - May 14, 2020

Account Name and Number	2019-20 Final Budget	As of 4/30/2020	Projected Year-End	2020-2021 Proposed Budget	Inc/Dec	% Inc/Dec
Revenues						
Interest Income - 3380	4,000	5,281	6,000	5,000	1,000	25%
Unrealized Gain/Loss - 3381	310	1,929	2,300	0	-310	-100%
Other Gov't Agencies - 4840	340,440	304,590	340,440	321,800	-18,640	-5%
Planning Studies Service - 5738	40,000	23,525	40,000	35,000	-5,000	-13%
Misc. Revenue - 5909	1,000	0	0	500	-500	-50%
Total Revenues	385,750	335,325	388,740	362,300	-23,450	-6.1%
Expenditures						
Salaries and Benefits						
Commissioner Stipends - 6210	15,000	9,477	12,500	15,000	0	0%
FICA Contribution - 6500	1,000	586	770	1,000	0	0%
FICA/Medicare - 6550	200	137	180	200	0	0%
Unemployment Insurance - 6700	600	331	500	600	0	0%
Total Salaries and Benefits	16,800	10,531	13,950	16,800	0	0.0%
Staff Support						
Contractual Staff Services - 7510	235,000	166,137	235,000	240,000	5,000	2%
Total Staff Support	235,000	166,137	235,000	240,000	5,000	2%
Services and Supplies						
Audit Fees - 7324	7,200	6,000	6,500	7,200	0	0%
Memberships - 7430	6,500	5,971	6,500	6,500	0	0%
Office Expense - 7450	1,500	724	1,000	1,000	-500	-33%
Prof & Special Services - 7460	45,000	33,224	45,000	45,000	0	0%
ADP Payroll Fees - 7507	1,750	939	1,750	1,800	50	3%
Legal Services -7508	50,000	28,050	45,000	50,000	0	0%
Pubs & Legal Notices 7530	1,200	1,434	1,650	1,700	500	42%
Gen Fund Cost Allocation -7669	-6,800	-6,507	-6,800	-35,000	-28,200	415%
Training and Travel- 7732	26,000	17,370	20,000	26,000	0	0%
Total Services and Supplies	132,350	87,205	120,600	104,200	-28,150	-21%
Other Charges						
Electricity - 7801	600	343	600	500	-100	-17%
Natural Gas - 7802	100	111	100	100	0	0%
Water - 7803	100	97	100	100	0	0%
Refuse - 7804	100	113	100	100	0	0%
Utility Services - 7806	100	44	75	100	0	0%
Liability Insurance - 7895	200	0	0	0	-200	-100%
Telephone Services - 7897	400	294	360	400	0	0%
Total Other Charges	1,600	1,002	1,335	1,300	-300	-18.8%
Contingency Reserve - 9600	0	0	0	0	0	0
Total Contingency Reserve	0	0	0	0	0	0.0%
Total Exp/Appropriations	385,750	264,875	370,885	362,300	-23,450	-6.1%
Net Financial Impact	0	70,450	17,855	0	0	0.0%

*No contingency will be added to reserves in FY 20/21. The estimated contingency reserve balance will be \$200,000

LAFCO RESOLUTION NO. 20 -

RESOLUTION OF THE SANTA BARBARA LOCAL AGENCY FORMATION
COMMISSION ADOPTING THE FINAL BUDGET FOR 2020-2021

WHEREAS, the Executive Officer has given the notices required by law and forwarded copies of their report to officer, persons, and public agencies proscribed by law; and

WHEREAS, matter was set for public hearing at 1:00 p.m. on June 4, 2020, and a public hearing was duly conducted on June 4, 2020; and

WHEREAS, at said hearing, the Commission heard and received all oral and written protests, objections and evidence which were made, presents or filed, and all persons present were given the opportunity to hear and be heard in respect to any matter relating to said recommended final budget, and

WHEREAS, the Commission considered the Final Budget at the June 4, 2020 meeting and approved it as recommended on June 4, 2020;

NOW, THEREFORE BE IT RESOLVED AND ORDERED by the Local Agency Formation Commission of Santa Barbara County, State of California, as follows:

1. The recitals set forth herein are true, correct and valid;
2. That pursuant to Government Code Section 56381(a), the Commission hereby adopted the Final Budget for Fiscal Year 2020-21 in the amount of \$362,300 as set forth in **Exhibit A**. The amount charged to the Cities, the Independent Special Districts and the County, after deducting fees from applications will be \$321,800. This amount will be charged to the funding agencies based on a formula and procedures contained in the Cortese-Knox-Hertzberg Act as implemented by the County Auditor; and
3. That the Executive Officer of this Commission is authorized to mail copies of the Final Budget in the manner prescribed by law.

Santa Barbara LAFCO
LAFCO RESOLUTION NO. 20 - ____

This resolution was adopted on June 4, 2020 and is effective on the date signed by the
Chair.

AYES:

NOES:

ABSTAINS:

Dated: _____
Craig Geyer, Chair
Santa Barbara Local Agency Formation Commission

ATTEST:

Jacquelyne Alexander, Clerk
Santa Barbara Local Agency Formation Commission