

# Santa Barbara LAFCO

## Recommended Final 2022-2023 Santa Barbara LAFCO Budget

June 2, 2022

# Background

- LAFCO is an independent commission established by the legislature to carry out specific duties and objectives. It is responsible for adopting its budget to fulfill the purposes described in the Cortese-Knox-Hertzberg Act.
- Government Code Section 56381 requires LAFCO, after conducting public hearings, to:
- Adopt a proposed budget for the next fiscal year not later than May 1. This is transmitted to the County, each city and each independent special district for their review and comment. The proposed budget was approved by the Commission on April 7, 2022
- Adopt the final budget for the next fiscal year by June 15.

# Summary of Recommended Final Budget

- The recommended Final Budget is \$616,207 an increase of \$160,717 above the current year budget. This represents a 35.3 percent increase; Primary reason is:
- 1) Addition of Clerk/Analyst services to Employee increased by \$128,208,
- 2) Reduction from Contractual Staff Services of \$30,000
- 3) The General Fund Cost Allocation (CAP) increased by \$166% (\$23,800) compared to the current year's budget, and
- 4) Recommended \$10,000 contribution to contingency reserve to fund unanticipated expenses such as litigation and other legal services, professional services, and other unexpected and other unbudgeted expenses.

# Recommended Final 2022-23 LAFCO Budget

Proposed Budget Summary	Adjusted Budget 2021-2022	Rec Final 2022-2023	Change
<b>Salaries and Benefits</b>	\$236,940	\$377,032	<b>\$140,092</b>
<b>Contracted Staff Support</b>	\$60,000	\$30,000	<b>(\$30,000)</b>
<b>Services &amp; Supplies</b>	\$138,250	\$196,600	<b>\$58,350</b>
<b>Other Charges</b>	\$2,300	\$2,575	<b>\$275</b>
<b>Total</b>	\$437,490	\$606,207	<b>\$168,717</b>
<b>Contingencies</b>	\$18,000	\$10,000	<b>(\$8,000)</b>
<b>Total Appropriations</b>	<b>\$455,490</b>	<b>\$616,207</b>	<b>\$160,717</b>
<b>Revenues</b>	<b>\$455,490</b>	<b>\$616,207</b>	<b>\$160,717</b>

**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**  
**Operating Fund #5320, Santa Barbara LAFCO, Department # 815**

RECOMMENDED FINAL 2022-2023 BUDGET – June 2, 2022

Final 6/2/22

Account Name and Number	2021-22 Final Budget	As of 3/31/22	Projected Year-End	2022-23 Proposed Budget	Inc/Dec	% Inc/Dec
<b>REVENUES</b>						
Interest Income - 3380	4,000	980	4,000	4,000	0	0%
Unrealized Gain/Loss - 3381	0	-8,576	-2,148	0	0	0%
Other Gov't Agencies - 4840	437,690	389,931	426,064	580,072	142,382	33%
Planning Studies Service - 5738	13,800	20,155	27,655	25,000	11,200	81%
Misc. Revenue - 5909	0	2,322	5,872	7,135	0	0%
<b>Total Revenues</b>	<b>455,490</b>	<b>404,812</b>	<b>461,443</b>	<b>616,207</b>	<b>160,717</b>	<b>35%</b>

<b>EXPENDITURES</b>						
<b>Salaries and Benefits</b>						
Commissioner Stipends - 6210	15,000	15,454	23,104	22,000	7,000	47%
Regular Salary - 6100	161,034	113,698	169,716	274,887	113,853	71%
FICA Contribution - 6500	10,914	6,249	10,388	7,422	-3,492	-32%
FICA/Medicare - 6550	2,535	1,846	2,814	4,275	1,740	69%
Retirement-Employer Contribution - 6400	11,961	10,704	13,479	24,935	12,974	108%
Retirement - Employee Contribution - 5771	11,961	10,704	13,479	24,925	12,964	108%
Unemployment Insurance - 6700	5,193	2,034	2,965	3,563	-1,630	-31%
Fed Unemploy Tax-Employer Cont - 6700	504	117	155	300	-204	-40%
<b>Fixed Costs (\$):</b>						
Health Plan/Contribution - 6600	11,000	10,812	15,408	22,500	11,500	0%
Life/Disability Insurance - 6610	5,200	2,415	3,403	3,200	-2,000	0%
Def Comp - EO Employer - 6100	4,200	2,430	4,168	4,200	0	0%
Phone/Cash Allowance - 7811	2,400	1,421	2,388	2,750	350	0%
Auto Allowance - 7326	7,000	2,917	7,000	7,000	0	0%
<b>Total Salaries and Benefits</b>	<b>236,941</b>	<b>180,800</b>	<b>254,988</b>	<b>377,032</b>	<b>140,091</b>	<b>59%</b>

<b>STAFF SUPPORT</b>						
Contractual Staff Services - 7510	60,000	34,363	55,000	30,000	-30,000	-50%
<b>Total Staff Support</b>	<b>60,000</b>	<b>34,363</b>	<b>55,000</b>	<b>30,000</b>	<b>(30,000)</b>	<b>-50%</b>

Account Name and Number	2021-22 Final Budget	As of 3/31/22	Projected Year-End	2022-23 Proposed Budget	Inc/Dec	% Inc/Dec
<b>Services and Supplies</b>						
Audit Fees - 7324	7,200	1,976	4,500	10,000	2,800	39%
Memberships - 7430	8,800	8,613	8,613	9,500	700	8%
Office Expense - 7450	1,000	2,049	2,049	1,500	500	50%
Equipment Maintenance - 7120	0	0	0	0	0	0%
Copier Expense - 7453	0	0	0	500	500	0%
Prof & Special Services - 7460	40,000	32,000	40,000	53,000	13,000	33%
ADP Payroll Fees - 7507	2,000	1,434	2,150	2,750	750	38%
Legal Services -7508	50,000	33,451	50,000	50,000	0	0%
Pubs & Legal Notices - 7530	1,700	2,012	2,298	2,000	300	18%
Postage - 7451	250	58	58	250	0	0%
Gen Fund Cost Allocation - 7669	14,300	11,124	14,300	38,100	23,800	166%
Training and Travel - 7732	13,000	2,036	3,000	29,000	16,000	123%
<b>Total Services and Supplies</b>	<b>138,250</b>	<b>94,752</b>	<b>126,968</b>	<b>196,600</b>	<b>58,350</b>	<b>42%</b>

<b>Other Charges</b>						
Electricity – 7801	500	335	500	500	0	0%
Natural Gas – 7802	100	114	175	175	75	75%
Water – 7803	100	111	140	150	50	50%
Refuse – 7804	100	118	185	200	100	100%
Utility Services – 7806	100	32	100	100	0	0%
Liability Insurance – 6900	1,000	968	968	1,000	0	0%
Telephone Services - 7897	400	299	440	450	50	13%
<b>Total Other Charges</b>	<b>2,300</b>	<b>1,976</b>	<b>2,508</b>	<b>2,575</b>	<b>275</b>	<b>12%</b>

<b>Contingency Reserve - 9600</b>	0	0	0	10,000	0	0
<b>Total Contingency Reserve</b>	<b>191,891</b>		<b>213,870</b>	<b>0</b>	<b>223,870</b>	<b>16.7%</b>
<b>Total Exp/Appropriations</b>	<b>455,490</b>	<b>311,891</b>	<b>439,463</b>	<b>616,207</b>	<b>160,717</b>	<b>35.3%</b>
<b>Net Financial Impact</b>	<b>0</b>	<b>92,920</b>	<b>21,979</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

\*\$10,000 contingency will be added to reserves in FY 22/23. The estimated contingency reserve balance will be \$220,000

# Recommendation

## It is recommended that the Commission:

- a) Review the Final Budget for FY 2022-2023, accept all public testimony and approve the Final Budget;
- b) Direct staff to distribute the approved Final Budget to Cities, Special Districts and the County as required by Government Code Section 56381; and
- c) Notify the County Auditor to proceed pursuant to Government Code Section 56381 (b) with apportionment of LAFCO costs among the County, Cities, and Special Districts.