

LAFCO

Santa Barbara Local Agency Formation Commission
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FILING REQUIREMENTS FOR SUBMITTING OUT-OF-AGENCY SERVICE REQUESTS

An application submitted to the Santa Barbara Local Agency Formation Commission should contain the following components: Please submit both digital and hard copy submittal to lafco@sblafco.org and LAFCO Office.

1. _____ **Cover letter listing the materials being submitted (1 copy).**
2. _____ **Resolution of application or letter approved by the City Council (1 copy).**
3. _____ **One (1) copy of the Application for Out-of-Agency Service Agreement.**
4. _____ **One (1) copy of a map or sketch of the requested service area.**
5. _____ **One (1) digital PDF of all materials sent to lafco@sblafco.org.**
6. _____ **LAFCO Processing fee (in accordance with current LAFCO fee schedule)**
7. _____ **A copy of all pertinent staff reports, minutes and other material concerning this proposal.**
8. _____ **Signed Cost Accounting Agreement**