

L A F C O M E M O R A N D U M

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION
105 East Anapamu Street ♦ Santa Barbara CA 93101 ♦ (805) 568-3391 ♦ Fax (805) 568-2249

December 10, 2015 (Agenda)

TO: Each Member of the Commission

FROM: Paul Hood *PH*
Executive Officer

SUBJECT: **Presentation by CALAFCO Executive Director Pamela Miller**

This is an Informational Report. No Action is Necessary

CALAFCO Executive Director Pamela Miller will present a CALAFCO Operations Overview. An outline of Ms. Miller's presentation is attached to this staff report.

Please contact the LAFCO office if you have any questions.

CALAFCO Operations Overview

Prepared for Santa Barbara LAFCo
December 10, 2015

California Association of Local Agency Formation Commissions



Mission

CALAFCO provides educational, information sharing and technical support for its members by serving as a resource for, and by collaborating with, the public, the legislative and executive branches of state government, and other organizations, for the purpose of discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

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What is CALAFCO?

- ❖ Nonprofit Corporation in the State of California registered with the Secretary of State
- ❖ State Charity registered with the Attorney General Registry of Charitable Trusts
- ❖ Private Foundation exempt from Federal income tax under section 501 (c)(3)
- ❖ Not subject to public agency laws



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CALAFCO Formation

- ❖ Founded 1971
- ❖ Staff volunteers from member LAFCOs
- ❖ First paid Executive Director in 1998 – 4 in total since then
- ❖ Counsel Clark Alsop CALAFCO Legal Counsel since 1982
- ❖ First CALAFCO office in 2005



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CALAFCO Membership

- ❖ All 58 statewide LAFCoS are members
- ❖ 5 Gold Associate Members
- ❖ 20 Silver Associate Members



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CALAFCO Regions

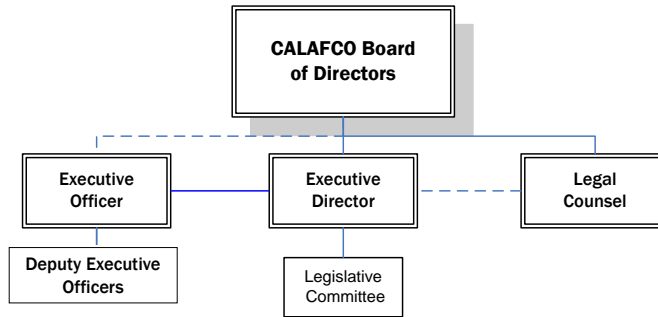
FOUR REGIONS



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CALAFCO Organization



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CALAFCO Board of Directors

- ❖ 16 Member Board elected annually by the membership (8 each year)
- ❖ 4 from each region
 - ◆ Northern, Southern, Coastal, Central
- ❖ Diverse representation among County-City-Special District-Public members (4 of each)

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CALAFCO Staff

- ❖ No employees

- ❖ Four contractors
 - ◆ Executive Director (24 hrs/week)
 - ◆ Executive Assistant (10-15 hrs/week)
 - ◆ Legal Counsel (hourly as needed)
 - ◆ Certified Public Accountant (15 hrs/qtr)



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CALAFCO Staff

- ❖ Volunteer Staff
 - ◆ Executive Officer
 - ◆ Deputy Executive Officers (3)
 - ◆ Vice Chair, Legislative Committee
 - ◆ Legislative Committee
 - ◆ Conference and Workshop Host and Program Committees
 - ◆ CALAFCO U Committees
 - ◆ Special Projects
 - ◆ Support for Nominations and Awards Committees

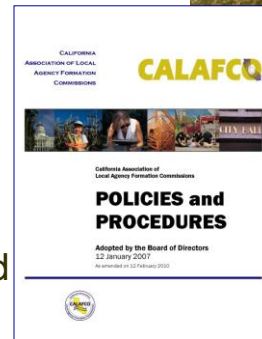


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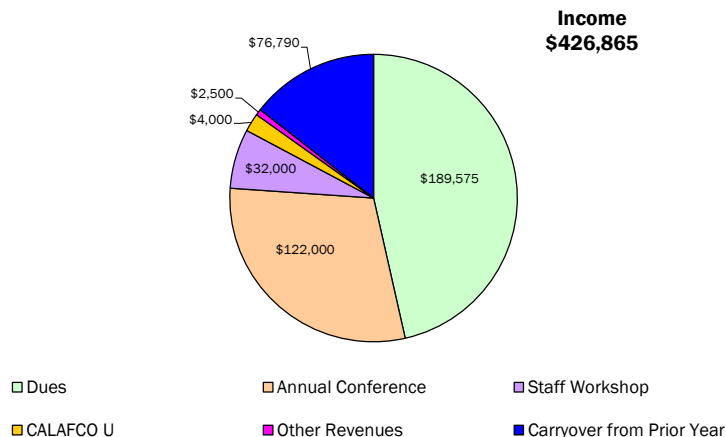


Operational Policies

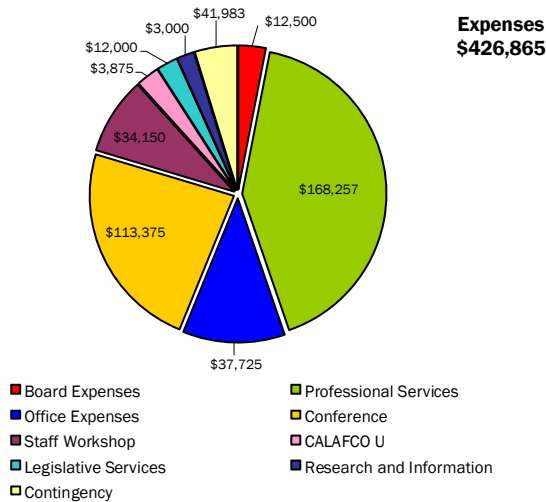
- ❖ In 2007 Board adopted Policy Manual; updated several times
 - ◆ Operational clarity
 - ◆ In full compliance with IRS Form 990 requirements
- ❖ Areas include:
 - ◆ Organizational structure; Fiscal Management; Operations; Board Operations



Finances FY 2015/2016



Finances FY 2015/2016



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CALAFCO 2015-2016 Strategic Plan Policy & Legislative Priorities

- ❖ LAFCo purpose & authority
- ❖ Ag and open space protection
- ❖ Water Availability
- ❖ Viability of Local Services
 - ❖ Issues of Interest:
 - ◆ Housing
 - ◆ Transportation
 - ◆ Flood Control
 - ◆ Adequate municipal services in inhabited territory

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2015 – 2016 Strategic Areas

1. Provide educational forums, professional development and networking opportunities for Commissioners, LAFCo staff, Associate Members, and stakeholders.
2. Build strong member LAFCOs and a strong Association through communicating regularly, fostering an environment of support and appreciation by acknowledging volunteer contributions, supporting regional communication and collaboration, strengthening member relationships and increasing membership involvement in the Association.
3. Provide value-added and timely resources for members through the organization's website, newsletters, and by keeping the Association's policies and procedures up to date.
4. Support and sponsor research which shares work and data from member LAFCOs and serves as a resource to all Association members.
5. Serve as a legislative and policy advocate for LAFCo issues and as an information resource to the Legislature and other stakeholders.
6. Expand Associate membership in the Association and create strong membership value for all Associate members.



California Association of Local Agency Formation Commissions

Member Services

- ❖ Annual Conference – fall
 - ◆ Santa Barbara – October 2016
 - ◆ San Diego - 2017
- ❖ Staff Workshop – spring
 - ◆ Universal City – March 2016
 - ◆ Fresno – Spring 2017
- ❖ CALAFCO U Courses
 - ◆ 2 classes/year
- ❖ Research Papers



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Member Services

- ❖ Web site – www.calafco.org
 - ◆ 5,500-6,000 visits/week
- ❖ List Serves
 - ◆ EO, Clerks, Counsel, Analysts, Regions
- ❖ The Sphere Annual Report
- ❖ Quarterly Reports
- ❖ Membership Publications
 - ◆ Directories, C-K-H



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Member Services

- ❖ Legislative Resource
 - ◆ Limit to 20% of contract
 - ◆ Propose and review LAFCo legislation
 - ◆ Testify
 - ◆ Serve on work groups
 - ◆ Coordinate with peer associations
- ❖ LAFCo and Public Resource
 - ◆ 150-200 calls/e-mails per day

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CALAFCO Thanks Santa Barbara LAFCo

On behalf of myself
and the CALAFCO
Board of Directors,
we thank Santa Barbara
LAFCo for your long-standing
partnership and
ongoing support.



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CALAFCO Contact Info

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