

**Santa Barbara
Local Agency Formation Commission**

Santa Barbara



*Commissioner Vacant, Alternate
Commissioner Jay Freeman
Commissioner Craig Geyer
Commissioner Joan Hartmann
Commissioner James Kyriaco, Alternate
Commissioner Bob Nelson, Alternate
Commissioner Jenelle Osborne
Commissioner Alice Patino
Commissioner Jim Richardson, Alternate
Commissioner Shane Stark
Commissioner Das Williams*

Agenda

Thursday, January 11, 2024
1:00 PM

**COUNTY ADMINISTRATION BUILDING BOARD OF
SUPERVISORS HEARING ROOM, FOURTH FLOOR 105 EAST
ANAPAMU STREET, SANTA BARBARA**

Meetings, Agendas, Supplemental Materials and Minutes of the Local Agency Formation Commission are available on the internet: www.sblafco.org

IMPORTANT NOTICE REGARDING PUBLIC PARTICIPATION

Please note that due to construction, remote testimony will not be offered at the Betteravia Government Center, Board of Supervisors' Conference Room, 511 East Lakeside Parkway, Santa Maria through March 2024. All regular Commission meetings for this period will be held in the County Administration Building, Board Hearing Room, Fourth Floor, 105 East Anapamu Street, in Santa Barbara and remote participation will be allowed as provided below: Matters not listed on the agenda may be addressed during the public comment period at the conclusion of the administrative agenda.

Remote participation by members of the Commission may be allowed under AB 2449, Government Code section 56953 (f) through (k), when applicable as provided below.

The following alternative methods of participation are available to the public:

1. You may observe the live stream of LAFCO meetings in the following ways:

- Televised on local cable channel 20;
- Online at: <http://www.countyofsb.org/ceo/csbtv/livestream.sbc>; and
- YouTube at: <https://www.youtube.com/user/CSBTV20>

2. If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

- **Distribution to the Commission** - Submit your comment via email prior to 5 p.m. on the day prior to the Commission meeting. Please submit your comment to the Commission Analyst/Clerk at: natasha@sblafco.org. Your comment will be placed into the record and distributed appropriately.

- **Read into the record at the meeting** - Submit your comment via email prior to 5 p.m. on the day prior to the Commission meeting, limited to 250 words or less, to the Commission Analyst/Clerk at: natasha@sblafco.org. Please state in your email that you would like this "read into the record." Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments timely received on an agenda item will be placed into the record and distributed accordingly.

- **Zoom** - Individuals wishing to participate and provide public comment during the Commission meeting may join by webinar or telephone, as follows:

Webinar:

<https://zoom.us/j/91762092245?pwd=N245ayt6Y0hzVDc0VHplRGMwdzA2Zz09>

Telephone:

Dial-in: +1(669)900-6833

Meeting ID: 917 6209 2245

Password: 0111

Members of the public wishing to be called on for public comment should click on the "Raise Hand" button on Zoom or *9 on your touchtone phone when the item they wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone at the appropriate time.

1:00 P.M. Call to Order and Roll Call**Pledge of Allegiance****Approval of Minutes of the December 14, 2023 Regular Meeting****Public Comment Period**

Persons desiring to address the Commission must complete and deliver to the Commission Clerk the form which is available at the Hearing Room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items under the subject matter of the Commission that are not on the agenda.

Consent Calendar

All matters listed hereunder constitute a Consent Agenda and will be acted upon by a single roll call vote of the Commission. Matters listed on the Consent Calendar will be read only on the request of a member of the Commission or the public, in which event, at the discretion of the Chair or a majority vote of the Commission, the matter shall be removed from the Consent Calendar and considered as a separate item. Members of the public may speak on any item listed on the Consent Calendar.

- 1) Receive and file a report on Disbursements for December 2023.
- 2) Receive and file the 2023-2024 Second Quarter report.

Changes of Organization

- 1) Consider approval of LAFCO application File No. 23-03 the annexation of the property located in the unincorporated area of the County at 1330 San Antonio Creek Road, Goleta, CA., to the Goleta Sanitary District. Adoption of a Resolution includes the following actions:
 - a. Find the proposal to be exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15301 Class 1 alteration of existing public or private structures, facilities, etc., involving negligible or no expansion of existing or former use; Section 15303 Class 3 New Construction or Conversion of Small Structures; and Section 15319(b), Class 19 Annexations of individual small parcels for facilities exempted by Section 15303;
 - b. Condition approval upon the annexed territory being liable for any existing indebtedness and authorized taxes, charges, fees and assessments of the Goleta Sanitary District;

- c. Find the subject territory is uninhabited; all affected landowners have given written consent, and the annexing agency has given written consent to the waiver of conducting authority proceedings; and;
- d. Waive the conducting authority proceedings and direct the staff to complete the proceeding.

Business Items

- 1) Selection of Chair and Vice Chair for 2024.
- 2) Present a Certificate of Appreciation to Commissioner Cynthia Allen.
- 3) Provide the Commission with a status update from the AG-Urban Ad-Hoc Committee and consider a recommendation to pursue a Sustainable Agriculture Lands Conservation Program (SALC) Grant and develop Memorandum of Agreements (MOA) between the eight Cities and the County individually to assist in establishing appropriate Spheres of Influence.
- 4) Receive and file a report on 2023-2024 Commission Activities and adopt a Work Plan for 2024.
- 5) The Commission to consider approving opportunities for additional staffing support and consider adoption of the contractual agreement with Santa Cruz and Marin LAFCOs for shared services opportunities on an as-needed basis.
- 6) (*CONTINUED FROM DECEMBER 14, 2023*) Consider the adoption of a service and sphere of influence review for the 23 agencies that provide transportation, parking, street sweeping & beautification, lighting, transit and airport services in Santa Barbara County. Adoption of a Resolution includes the following actions:
 - a) Finding that the action is exempt from provisions of the California Environmental Quality Act (CEQA) as “information collection” under Section 15306 of the State CEQA Guidelines and based on the determination that this action does not have the potential for causing a significant effect on the environment (Section 15061(b)(3)). Find that Sections 15303 and 15319 of the State CEQA Guidelines are applicable;
 - b) Determine, pursuant to Government Code Section 56425, that LAFCO is required to develop and determine a sphere of influence for the 23 affected agencies, and review and update, as necessary;
 - c) Determine, pursuant to Government Code Section 56430, that LAFCO is required to conduct a service review before, or in conjunction with an action to establish or update a sphere of influence; and

- d) Adopt a Resolution approving the 2023 Countywide Transportation, Parking, Street Sweeping & Beautification, Lighting, Transit and Airport Service and Sphere Review with the following terms and conditions:
1. Affirming the currently adopted Spheres of Influence of the Goleta West Sanitary District, Cuyama Community Services District, Mission Hills Community Services District, Guadalupe Lighting District, Mission Canyon Lighting District, North County Lighting District, County Service Area 31, County Service Area 41, Santa Maria Public Airport District, and Santa Barbara Metropolitan Transit Districts, as shown on the map on Exhibits A, B, C, F, G, H, I, J, K, & L, and;
 2. Amending the Spheres of Influence of the Santa Ynez Community Services District to include Study Area #3 from Water, Wastewater MSR for Janin Acres and Western Santa Ynez areas, and Study Area #1 for the Santa Rita Hills Community Services District to include the MOA Road easement area not currently within the boundaries of the agencies, as shown on the Exhibits D and E.
- e) Update the Municipal Service Review for the Goleta West Sanitary District, five CSD Districts (Cuyama, Isla Vista, Mission Hills, Santa Rita Hills, & Santa Ynez), three Lighting Districts (Guadalupe, Mission Canyon, & North County Lighting), four CSAs (CSA 3, 11, 31 & CSA 41), one Airport District (Santa Maria), one Transit District (MTD), and eight Cities (Buellton, Carpinteria, Goleta, Guadalupe, Lompoc, Santa Barbara, Santa Maria, and Solvang).

Information Items

- 1) Update from CALAFCO 2024 Calendar of Events.
- 2) Receive and file a report on the UCLA Planning and Land Use Conference to be held February 2, 2024.

Commissioner and Staff Announcements

- 1) Commissioner announcements and requests for future agenda items.
- 2) Executive Officer comments.

Adjourn to

Regular Meeting on February 1, 2024.

County Administration Building
Board of Supervisors Hearing Room
105 East Anapamu Street, Fourth Floor
Santa Barbara

Materials Submitted After Distribution of Packet - Materials related to an item on this agenda submitted after distribution of the agenda packet will be available on the Commission website at: <http://www.sblafco.org/>, subject to the ability to post the documents prior to the meeting.

Notice of Disability Accommodations - Persons with a disability who require any disability-related modification or accommodation, in order to participate in the meeting are asked to contact the LAFCO office at least three (3) days prior to the meeting by telephone at 805-568-2240 or by email at lafco@sblafco.org.

MINUTES

**Santa Barbara
Local Agency Formation Commission**

Santa Barbara



Commissioner Cynthia Allen, Alternate

Commissioner Jay Freeman

Commissioner Craig Geyer

Commissioner Joan Hartmann

Commissioner James Kyriaco, Alternate

Commissioner Bob Nelson, Alternate

Commissioner Jenelle Osborne

Commissioner Alice Patino

Commissioner Jim Richardson, Alternate

Commissioner Shane Stark

Commissioner Das Williams

Minutes

Thursday, December 14, 2023

1:00 PM

**COUNTY ADMINISTRATION BUILDING BOARD OF
SUPERVISORS HEARING ROOM, FOURTH FLOOR 105 EAST
ANAPAMU STREET, SANTA BARBARA**

Meetings, Agendas, Supplemental Materials and Minutes of the Local Agency Formation Commission are available on the internet: www.sblafco.org

1:00 P.M. Convened to Regular Session**Roll Call**

Present: 9 – Commissioner Allen, Commissioner Geyer, Commissioner Hartmann, Commissioner Kyriaco, Commissioner Nelson, Commissioner Osborne, Commissioner Richardson, Commissioner Stark, Commissioner Williams

Absent: 2 – Commissioner Freeman, Commission Patino

*Commissioner Allen voted in Commissioner Freeman’s absence and Commissioner Kyriaco voted in Commissioner Patino’s absence.

Pledge of Allegiance**Approval of Minutes of the November 2, 2023, Regular Meeting and the November 14, 2023, Special Meeting**

A motion was made by Commissioner Kyriaco, seconded by Commissioner Hartmann to approve the minutes of the November 2, 2023, Regular Meeting.

The motion carried by the following vote:

Ayes: 6 – Commissioner Geyer, Commissioner Kyriaco, Commissioner Osborne, Commissioner Stark, Commissioner Hartmann, and Commissioner Williams

A motion was made by Commissioner Stark, seconded by Commissioner Kyriaco to approve the minutes of the November 14, 2023 Special Meeting.

The motion carried by the following vote:

Ayes: 6 – Commissioner Geyer, Commissioner Kyriaco, Commissioner Stark, and Commissioner Hartmann, Commissioner Williams

Abstain: 1- Osborne

Public Comment Period

No requests to speak.

Closed Session

- 1) Public Official Appointment. Government Code section 54957 (b)(1).

Title: Commission Legal Counsel

No action taken.

Consent Calendar

- 1) Receive and file a report on Disbursements for October through November, 2023.
- 2) Approve the 2024 Santa Barbara Local Agency Formation Commission Regular Schedule of Meeting Dates and Locations (Gov. Code sec. 54954(a)).

A motion was made by Commissioner Kyriaco, seconded by Commissioner Osborne to approve the consent calendar.

Ayes: 7 – Commissioner Allen, Commissioner Geyer, Commissioner Osborne, Commissioner Kyriaco, Commissioner Stark, Commissioner Hartmann, and Commissioner Williams

Business Items

- 1) Consider execution of Employment Contract with Mike Prater for executive officer services at annual salary of \$178,073.43 and \$14,836.46 monthly and effective December 14, 2023 reappoint Mr. Prater to a three-year term as Commission Executive Officer.

A motion was made by Commissioner Kyriaco, seconded by Commissioner Hartmann to approve the execution of the Employment Contract with Mike Prater for executive officer services for a three-year term.

Ayes: 7 – Commissioner Allen, Commissioner Geyer, Commissioner Osborne, Commissioner Kyriaco, Commissioner Stark, Commissioner Williams, and Commissioner Hartmann

- 2) Consider the adoption of a service and sphere of influence review for the 23 agencies that provide transportation, parking, street sweeping & beautification, lighting, transit and airport services in Santa Barbara County. Adoption of a Resolution includes the following actions:

- a) Finding that the action is exempt from provisions of the California Environmental Quality Act (CEQA) as “information collection” under Section 15306 of the State CEQA Guidelines and based on the determination that this action does not have the potential for causing a significant effect on the environment (Section 15061(b)(3)). Find that Sections 15303 and 15319 of the State CEQA Guidelines are applicable;
- b) Determine, pursuant to Government Code Section 56425, that LAFCO is required to develop and determine a sphere of influence for the 23 affected agencies, and review and update, as necessary;
- c) Determine, pursuant to Government Code Section 56430, that LAFCO is required to conduct a service review before, or in conjunction with an action to establish or update a sphere of influence; and
- d) Adopt a Resolution approving the 2023 Countywide Transportation, Parking, Street Sweeping & Beautification, Lighting, Transit and Airport Service and Sphere Review with the following terms and conditions:
 1. Affirming the currently adopted Spheres of Influence of the Goleta West Sanitary District, Cuyama Community Services District, Mission Hills Community Services District, Guadalupe Lighting District, Mission Canyon Lighting District, North County Lighting District, County Service Area 31, County Service Area 41, Santa Maria Public Airport District, and Santa Barbara Metropolitan Transit Districts, as shown on the map on Exhibits A, B, C, F, G, H, I, J, K, & L, and;
 2. Amending the Spheres of Influence of the Santa Ynez Community Services District to include Study Area #3 from Water, Wastewater MSR for Janin Acres and Western Santa Ynez areas, and Study Area #1 for the Santa Rita Hills Community Services District to include the MOA Road easement area not currently within the boundaries of the agencies, as shown on the Exhibits D and E.
- e) Update the Municipal Service Review for the Goleta West Sanitary District, five CSD Districts (Cuyama, Isla Vista, Mission Hills, Santa Rita Hills, & Santa Ynez), three Lighting Districts (Guadalupe, Mission Canyon, & North County Lighting), four CSAs (CSA 3, 11, 31 & CSA 41), one Airport District (Santa Maria), one Transit District (MTD), and eight Cities (Buellton, Carpinteria, Goleta, Guadalupe, Lompoc, Santa Barbara, Santa Maria, and Solvang).

A motion was made by Commissioner Williams, seconded by Commissioner Osborne to continue the adoption of a service and sphere of influence review for the 23 agencies that provide transportation, parking, street sweeping & beautification, lighting, transit and airport services in Santa Barbara County to the January 11, 2024 Regular Meeting.

Ayes: 7 – Commissioner Allen, Commissioner Geyer, Commissioner Osborne, Commissioner Kyriaco, Commissioner Stark, Commissioner Williams, and Commissioner Hartmann

- 3) Consider recommendations regarding the 2024 Employee Benefits Insurance Program Renewal, as follows:
- a) In the matter of setting health plan contribution rates for 2024, approve effective January 1, 2024.

A motion was made by Commissioner Stark, seconded by Commissioner Geyer for approval of the 2024 Employee Benefits Insurance Program Renewal with rates specified in Attachment D.

Ayes: 7 – Commissioner Allen, Commissioner Geyer, Commissioner Osborne, Commissioner Kyriaco, Commissioner Stark, Commissioner Williams, and Commissioner Hartmann

Information Items

- 1) Receive and file report on File No 23-04 for 1385 & 1405 Anderson Lane Sphere of Influence amendment and annexation to the Goleta Sanitary District.

No action taken.

- 2) Receive and file a report on the CALAFCO Legislative Committee meetings held on November 3, 2023.

No action taken.

Commissioner and Staff Announcements

- 1) Commissioner announcements and requests for future agenda items.

No action taken.

- 2) Executive Officer comments.

No action taken.

Adjourned at 1:43 PM to

Regular Meeting on January 11, 2024.

County Administration Building
Board of Supervisors Hearing Room
105 East Anapamu Street, Fourth Floor
Santa Barbara

Materials Submitted After Distribution of Packet - Materials related to an item on this agenda submitted after distribution of the agenda packet will be available on the Commission website at: <http://www.sblafco.org/>, subject to the ability to post the documents prior to the meeting.

Notice of Disability Accommodations - Persons with a disability who require any disability-related modification or accommodation, in order to participate in the meeting are asked to contact the LAFCO office at least three (3) days prior to the meeting by telephone at 805-568-2240 or by email at lafco@sblafco.org.

CONSENT CALENDAR

LAFCO

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street ♦ Santa Barbara CA 93101
805/568-3391 ♦ FAX 805/568-2249
www.sblafco.org ♦ lafco@sblafco.org

January 11, 2024 (Agenda)

Local Agency Formation Commission
105 East Anapamu Street
Santa Barbara CA 93101

Disbursements for December 2023

Dear Members of the Commission:

RECOMMENDATION:

It is recommended that the Commission receive and file the disbursements for portion of December 2023.

DISCUSSION:

Disbursements as of December 20, 2023 are shown in the attached printout generated by the County's Financial Information System (FIN). Since this agenda item was prepared before the end of December, disbursements for the full month of December will be included with the next meeting agenda packet.

Attachments:

Attachment A: December 2023 Disbursements

Please contact the LAFCO office if you have any questions.

Sincerely,



Mike Prater
Executive Officer

Expenditure Transactions (Real-Time)

From 12/1/2023 to 12/20/2023

Selection Criteria: Fund = 5320

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 5320 -- SB LAFCO

Document	Post On	Dept	LIAcct	Description	Amount
CLM - 0761642	12/1/2023	815	6610	LAFCO EO TERM-LIFE & DISIBILITY NOV 2023	247.10
CLM - 0761647	12/1/2023	815	7450	LAFCO Office software	69.99
CLM - 0761647	12/1/2023	815	7530	LAFCO MSR/SOI Notice Vistaprint and SB Independent	867.01
CLM - 0761657	12/1/2023	815	6600	LAFCO HEALTH PREMIUM OCT - DEC 2023	246.00
CLM - 0762164	12/1/2023	815	7530	Santa Maria Times - SBLAFCO MSR/SOI TRANSPORTATION	297.25
EFC - 0037664	12/1/2023	815	6210	LAFCO Comm Payroll Taxes & Dir Dep for - 12/11/23	2,815.30
EFC - 0037664	12/1/2023	815	6100	LAFCO Staff Payroll Dir Dep for - 12/11/23	21,717.76
EFC - 0037664	12/1/2023	815	7326	LAFCO EO Auto Allowance for - 12/11/23	583.33
EFC - 0037664	12/1/2023	815	7811	LAFCO EO Phone/Cash Allowance for - 12/11/23	203.00
EFC - 0037664	12/1/2023	815	6700	LAFCO FED FUTA FOR - 12/11/23	18.00
EFC - 0037664	12/1/2023	815	6500	LAFCO FED SOCSEC FOR - 12/11/23	765.70
EFC - 0037664	12/1/2023	815	6550	LAFCO FED MEDICARE FOR - 12/11/23	409.78
EFC - 0037664	12/1/2023	815	6700	LAFCO CA SUJ/SDI FOR - 12/11/23	84.15
TRC - 0060660	12/1/2023	815	7732	PRATER Mileage Reimbursement-NOV 2023	66.16
TRC - 0060720	12/1/2023	815	7732	CARBAJAL Mileage Reimbursement-Nov 2023	93.67
CLM - 0762393	12/4/2023	815	7508	LAFCO Legal Expenses: NOV 2023	6,202.50
CLM - 0763217	12/8/2023	815	6600	LAFCO SDRMA ANCILLARY COVERAGE PAYMENT 12/22/23	194.26
AUT - G121123	12/11/2023	815	7803	Chem Aqua Billing November 2023	2.44
AUT - U121123	12/11/2023	815	7806	F01004 - Energy Manager Billing November 2023	1.53
AUT - TELE 11	12/14/2023	815	7897	001FIXED TELEPHONE CHARGES FOR 11/2023	38.00
CLM - 0764299	12/15/2023	815	6600	LAFCO HEALTH PREMIUM JANUARY 2024	2,898.02
EFC - 0037663	12/15/2023	815	7507	LAFCO ADP Fees 12/11/2023 Pay Date	168.17
TRC - 0060956	12/15/2023	815	7732	Stark Reim Oct 5, 2023 Warrant Cancel Doc 0014955	95.63
TRC - 0060969	12/15/2023	815	7732	Freeman Mileage Reim- Nov 14, 2023 Meeting	14.67
TRC - 0060971	12/15/2023	815	7732	LAFCO Meeting Mileage Reimbursement- Dec 14, 2023	72.71
TRC - 0060973	12/15/2023	815	7732	Geyer Mileage Reimburs- Nov 14, 2023	13.62
TRC - 0060973	12/15/2023	815	7732	Geyer Mileage Reimburs- Dec 14, 2023	13.62
TRC - 0060974	12/15/2023	815	7732	Kyriaco Mileage Reimb- Nov 14, 2023 Meeting	11.07

Last Updated: 12/20/2023 2:27 PM

Expenditure Transactions (Real-Time)

From 12/1/2023 to 12/20/2023

Selection Criteria: Fund = 5320

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 5320 -- SB LAFCO

Document	Post On	Dept	LIAcct	Description	Amount
TRC - 0060974	12/15/2023	815	7732	Kyriaco Mileage Reimb- Dec 14, 2023 Meeting	11.07
TRC - 0060975	12/15/2023	815	7732	Osborne Mileage Reimb - December 14, 2023	70.09
TRC - 0060976	12/15/2023	815	7732	Richardson Mileage Reim December 14, 2023	62.36
TRC - 0060978	12/15/2023	815	7732	Stark Mileage Reim- November 14, 2023	3.80
TRC - 0060978	12/15/2023	815	7732	Stark Mileage Reim- December 14, 2023	3.80
WC - 0014955	12/15/2023	815	7732	CANCEL WARRANT	-95.63
AUT - U121823	12/18/2023	815	7804	F01005 OCT23 Refus VA_012762-756076-AG	12.64
AUT - U121823	12/18/2023	815	7803	F01005 OCT23 Sewer VA_012762-756076-B	2.17
AUT - U121823	12/18/2023	815	7803	F01005 OCT23 Water VA_012762-756076-D	3.01
AUT - U121823	12/18/2023	815	7803	F01005 OCT23 Water VA_012762-756076-C	1.57
EFC - 0037847	12/19/2023	815	6100	NATIONWIDE ACH DEBIT ACCT 1447950069 12-19-23	2,415.00
Total SB LAFCO					40,700.32

LAFCO

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street ♦ Santa Barbara CA 93101
805/568-3391 ♦ FAX 805/568-2249
www.sblafco.org ♦ lafco@sblafco.org

January 11, 2024 (Agenda)

Local Agency Formation Commission
105 East Anapamu Street
Santa Barbara CA 93101

Second Quarter Report – July 1, 2023, through December 20, 2023

Dear Members of the Commission

RECOMMENDATION

It is recommended that the Commission receive and file the Second Quarter Financial Status Report.

DISCUSSION

Expenditures for the Second Quarter of 2023-24 were at 43.36% of the operating budget. With 47% of the year elapsed, revenues were at 58.37%. Credit Card was used in the second quarter for software subscription, office supplies, advertisement publication, CALAFCO training/travel, printing and distribution of agenda materials.

Attachments

Attachment A 2nd Quarter Budget

Attachment B 2nd Quarter Credit Card Use

Please contact the LAFCO office if you have any questions.

Sincerely,



Mike Prater
Executive Officer

Budget Financial Status (Real-Time)

As of: 12/20/2023 (47% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5320

Layout Options: Summarized By = LineItemAccount

Line Item Account	2021/2022 Fiscal Year Actual	2022/2023 Fiscal Year Actual	12/31/2023 Year-To-Date Actual	2023/2024 Fiscal Year Adopted Budget	2023/2024 Fiscal Year Adjusted Budget	2023/2024 Fiscal Year Estimated Actual	2024/2025 Fiscal Year Rcmd Budget	2024/2025 Fiscal Year Adopted Budget	2025/2026 Fiscal Year Proposed Budget
Source of Funds									
Use of Money and Property									
3380 -- Interest Income	1,418.15	6,463.14	1,424.92	2,000.00	2,000.00	0.00	0.00	0.00	0.00
3381 -- Unrealized Gain/Loss Invstmnts	-59.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Use of Money and Property	1,358.24	6,463.14	1,424.92	2,000.00	2,000.00	0.00	0.00	0.00	0.00
Intergovernmental Revenue-Other									
4840 -- Other Governmental Agencies	438,000.00	567,833.00	319,756.00	538,514.00	538,514.00	0.00	0.00	0.00	0.00
Intergovernmental Revenue-Other	438,000.00	567,833.00	319,756.00	538,514.00	538,514.00	0.00	0.00	0.00	0.00
Charges for Services									
5738 -- Planning Studies Services	34,530.33	25,500.00	8,750.00	18,000.00	18,000.00	0.00	0.00	0.00	0.00
Charges for Services	34,530.33	25,500.00	8,750.00	18,000.00	18,000.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue									
5909 -- Other Miscellaneous Revenue	5,889.90	9,239.43	2,496.55	11,000.00	11,000.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue	5,889.90	9,239.43	2,496.55	11,000.00	11,000.00	0.00	0.00	0.00	0.00
Source of Funds	479,778.47	609,035.57	332,427.47	569,514.00	569,514.00	0.00	0.00	0.00	0.00
Use of Funds									
Salaries and Employee Benefits									
6100 -- Regular Salaries	170,724.09	273,261.20	120,229.62	297,932.00	297,932.00	0.00	0.00	0.00	0.00
6210 -- Commissioner/Director/Trustee	22,806.59	17,305.70	6,245.90	22,000.00	22,000.00	0.00	0.00	0.00	0.00
6400 -- Retirement Contribution	12,983.62	22,574.66	8,596.83	23,866.00	23,866.00	0.00	0.00	0.00	0.00
6500 -- FICA Contribution	11,058.39	16,237.04	6,695.38	15,861.00	15,861.00	0.00	0.00	0.00	0.00
6550 -- FICA/Medicare	2,829.95	4,292.57	1,883.48	6,462.00	6,462.00	0.00	0.00	0.00	0.00
6600 -- Health Insurance Contrib	16,939.80	32,571.98	17,464.83	26,215.00	26,215.00	0.00	0.00	0.00	0.00
6610 -- Life & Disability Insur	3,155.84	2,965.20	1,235.50	3,000.00	3,000.00	0.00	0.00	0.00	0.00
6700 -- Unemployment Ins Contribution	3,477.31	3,592.65	888.18	6,930.00	6,930.00	0.00	0.00	0.00	0.00
6900 -- Workers Compensation	1,196.00	2,144.07	0.00	1,400.00	1,400.00	0.00	0.00	0.00	0.00
Salaries and Employee Benefits	245,171.59	374,945.07	163,239.72	403,666.00	403,666.00	0.00	0.00	0.00	0.00

Budget Financial Status (Real-Time)

As of: 12/20/2023 (47% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5320

Layout Options: Summarized By = LineItemAccount

Line Item Account	2021/2022 Fiscal Year Actual	2022/2023 Fiscal Year Actual	12/31/2023 Year-To-Date Actual	2023/2024 Fiscal Year Adopted Budget	2023/2024 Fiscal Year Adjusted Budget	2023/2024 Fiscal Year Estimated Actual	2024/2025 Fiscal Year Rcmd Budget	2024/2025 Fiscal Year Adopted Budget	2025/2026 Fiscal Year Proposed Budget
Services and Supplies									
7324 -- Audit and Accounting Fees	11,130.00	5,981.00	0.00	12,000.00	12,000.00	0.00	0.00	0.00	0.00
7326 -- Auxiliary Expense	5,249.97	6,999.96	2,916.65	7,000.00	7,000.00	0.00	0.00	0.00	0.00
7430 -- Memberships	16,263.00	1,250.00	8,283.00	9,540.00	9,540.00	0.00	0.00	0.00	0.00
7450 -- Office Expense	2,136.14	2,697.88	69.99	1,500.00	1,500.00	0.00	0.00	0.00	0.00
7451 -- Postage	58.00	616.30	194.86	1,000.00	1,000.00	0.00	0.00	0.00	0.00
7453 -- Copier Expense	0.00	614.26	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00
7460 -- Professional & Special Service	32,000.00	51,110.70	32,000.00	50,000.00	50,000.00	0.00	0.00	0.00	0.00
7507 -- ADP Payroll Fees	1,873.81	2,025.29	946.54	2,750.00	2,750.00	0.00	0.00	0.00	0.00
7508 -- Legal Fees	51,363.35	47,024.93	22,036.45	50,000.00	50,000.00	0.00	0.00	0.00	0.00
7510 -- Contractual Services	45,348.78	4,059.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7530 -- Publications & Legal Notices	2,156.50	2,215.81	1,164.26	2,000.00	2,000.00	0.00	0.00	0.00	0.00
7669 -- Cost Allocations	14,699.00	38,599.00	255.00	-245.00	-245.00	0.00	0.00	0.00	0.00
7732 -- Training	2,752.19	17,834.93	14,061.30	26,000.00	26,000.00	0.00	0.00	0.00	0.00
7763 -- Water	13.06	2.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Services and Supplies	185,043.80	181,032.03	81,928.05	163,545.00	163,545.00	0.00	0.00	0.00	0.00
Other Charges									
7801 -- Electricity	459.47	649.02	292.45	500.00	500.00	0.00	0.00	0.00	0.00
7802 -- Natural Gas	148.44	225.97	65.52	175.00	175.00	0.00	0.00	0.00	0.00
7803 -- Water	133.06	118.21	54.83	150.00	150.00	0.00	0.00	0.00	0.00
7804 -- Refuse	158.08	163.84	81.88	200.00	200.00	0.00	0.00	0.00	0.00
7806 -- Utilities Services	36.94	40.94	14.95	100.00	100.00	0.00	0.00	0.00	0.00
7811 -- Cash Assistance Payments	1,807.66	2,436.00	1,015.00	2,450.00	2,450.00	0.00	0.00	0.00	0.00
7897 -- Telephone Services	398.88	397.08	228.00	450.00	450.00	0.00	0.00	0.00	0.00
Other Charges	3,142.53	4,031.06	1,752.63	4,025.00	4,025.00	0.00	0.00	0.00	0.00
Increase to Retained Earnings									
9600 -- Retained Earnings-Inc/Dec	0.00	0.00	0.00	-1,722.00	-1,722.00	0.00	0.00	0.00	0.00
Increase to Retained Earnings	0.00	0.00	0.00	-1,722.00	-1,722.00	0.00	0.00	0.00	0.00
Use of Funds	433,357.92	560,008.16	246,920.40	569,514.00	569,514.00	0.00	0.00	0.00	0.00

Budget Financial Status (Real-Time)

As of: 12/20/2023 (47% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5320

Layout Options: Summarized By = LineItemAccount

Line Item Account	2021/2022 Fiscal Year Actual	2022/2023 Fiscal Year Actual	12/31/2023 Year-To-Date Actual	2023/2024 Fiscal Year Adopted Budget	2023/2024 Fiscal Year Adjusted Budget	2023/2024 Fiscal Year Estimated Actual	2024/2025 Fiscal Year Rcmd Budget	2024/2025 Fiscal Year Adopted Budget	2025/2026 Fiscal Year Proposed Budget
Net Financial Impact	46,420.55	49,027.41	85,507.07	0.00	0.00	0.00	0.00	0.00	0.00

Tran Date	Post Date	Merchant Name	Amount	Reference Number	Tran Type	MCC Code	MCC Description	Diverted From Cardholder Name
12/8/2023	12/10/2023	USPS PO 0569470009	\$53.07	Ref-24137463343001809460553	Purchase	9402	Postage Stamps	NATASHA CARBAJAL
11/6/2023	11/7/2023	SANTA BARBARA INDEPENDENCE	\$664.00	Ref-24497783310900015441337	Purchase	7311	Advertising Services	NATASHA CARBAJAL
11/4/2023	11/5/2023	VISTAPRINT	\$203.01	Ref-24492153308715412795209	Purchase	2741	Miscellaneous Publishing And Printing	NATASHA CARBAJAL
11/4/2023	11/5/2023	Microsoft*Store	\$69.99	Ref-24204293307000435528059	Purchase	5818	Digital Goods-Multi-Category	NATASHA CARBAJAL
10/27/2023	10/29/2023	USPS PO 0569470009	\$83.56	Ref-24137463301001552208589	Purchase	9402	Postage Stamps	NATASHA CARBAJAL
10/20/2023	10/22/2023	ENTERPRISE RENT-A-CAR	\$270.58	Ref-24164073293018373451175	Purchase	3405	Enterprise Rent A Car	MIKE PRATER
10/20/2023	10/22/2023	CHEVRON 0373406	\$34.15	Ref-24692163293107725504490	Purchase	5542	Automated Gasoline Dispensers	MIKE PRATER
10/20/2023	10/22/2023	HYATT REGENCY MONTEREY	\$12.00	Ref-24055223294722605202502	Purchase	3640	Hyatt Hotels	NATASHA CARBAJAL
10/20/2023	10/22/2023	HYATT REGENCY MONTEREY	\$713.34	Ref-24055223294722605400247	Purchase	3640	Hyatt Hotels	NATASHA CARBAJAL
10/20/2023	10/22/2023	HYATT REGENCY MONTEREY	\$713.34	Ref-24055223294722605647276	Purchase	3640	Hyatt Hotels	MIKE PRATER
10/21/2023	10/22/2023	HYATT REGENCY MONTEREY	(\$1.00)	Ref-74055223294722608939204	Credit Voucher	3640	Hyatt Hotels	NATASHA CARBAJAL
10/21/2023	10/22/2023	HYATT REGENCY MONTEREY	(\$238.78)	Ref-74055223294722608912839	Credit Voucher	3640	Hyatt Hotels	NATASHA CARBAJAL
10/21/2023	10/22/2023	HYATT REGENCY MONTEREY	(\$1.50)	Ref-74055223294722608937588	Credit Voucher	3640	Hyatt Hotels	NATASHA CARBAJAL
10/18/2023	10/20/2023	HYATT REGENCY MONTEREY	\$328.44	Ref-24055223292722937024402	Purchase	5812	Eating Places Restaurants	MIKE PRATER
9/29/2023	10/1/2023	USPS PO 0569470009	\$49.90	Ref-24137463273001552740791	Purchase	9402	Postage Stamps	NATASHA CARBAJAL

**CHANGES OF
ORGANIZATION
ITEM NO. 1**

BUSINESS ITEM #1

BUSINESS ITEM #2

BUSINESS ITEM #3

BUSINESS ITEM #4

BUSINESS ITEM #5

BUSINESS ITEM #6

INFORMATION ITEM #1

INFORMATION ITEM #2