

**Santa Barbara  
Local Agency Formation Commission**

**Santa Barbara**



*Commissioner Roger Aceves*  
*Commissioner Cynthia Allen, Alternate*  
*Commissioner Craig Geyer*  
*Commissioner Joan Hartmann*  
*Commissioner Bob Nelson, Alternate*  
*Commissioner Jay Freeman*  
*Commissioner Holly Sierra, Alternate*  
*Commissioner Shane Stark*  
*Commissioner Jim Richardson, Alternate*  
*Commissioner Etta Waterfield*  
*Commissioner Das Williams*

**Agenda**

Thursday, September 1, 2022  
1:00 PM

**COUNTY ADMINISTRATION BUILDING  
BOARD OF SUPERVISORS HEARING ROOM, FOURTH FLOOR  
105 EAST ANAPAMU STREET, SANTA BARBARA AND BY  
REMOTE PARTICIPATION**

Meetings, Agendas, Supplemental Materials and Minutes of the Local Agency Formation Commission are available on the internet: [www.sblafco.org](http://www.sblafco.org)

## **IMPORTANT NOTICE REGARDING PUBLIC PARTICIPATION**

Please note that due to staffing limitations, remote testimony will not be offered at the Betteravia Government Center in Santa Maria during 2022. All regular Commission meetings will be held in Santa Barbara County Administration Building and remote participation will be allowed as provided below.

**The following alternative methods of participation are available to the public:**

**1. You may observe the live stream of LAFCO meetings in the following ways:**

- Televised on local cable channel 20;
- Online at: <http://www.countyofsb.org/ceo/csbtv/livestream.sbc>; and
- YouTube at: <https://www.youtube.com/user/CSBTV20>

**2. If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

- **Distribution to the Commission** - Submit your comment via email prior to 5 p.m. on the day prior to the Commission meeting. Please submit your comment to the Commission Analyst/Clerk at: [natasha@sblafco.org](mailto:natasha@sblafco.org). Your comment will be placed into the record and distributed appropriately.

- **Read into the record at the meeting** - Submit your comment via email prior to 5 p.m. on the day prior to the Commission meeting, limited to 250 words or less, to the Commission Analyst/Clerk at: [natasha@sblafco.org](mailto:natasha@sblafco.org). Please state in your email that you would like this "read into the record." Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments timely received on an agenda item will be placed into the record and distributed accordingly.

- **Zoom** - Individuals wishing to participate and provide public comment during the Commission meeting may join by webinar or telephone, as follows:

**Webinar:**

[https://countyofsb.zoom.us/webinar/register/WN\\_ZUWh2AThSuyPhCath4L8zw](https://countyofsb.zoom.us/webinar/register/WN_ZUWh2AThSuyPhCath4L8zw)

Telephone:

Dial-in: +1-213-338-8477

Meeting ID: 859 9405 8517

Password: 0901

Members of the public wishing to be called on for public comment should click on the "Raise Hand" button on Zoom or \*9 on your touchtone phone when the item they wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone at the appropriate time.

**1:00 P.M. .... Call to Order and Roll Call**

**Pledge of Allegiance**

**Assembly Bill 361 Determination**

Pursuant to Government Code § 54953(e)(1), consider determination that 1) local health officials recommend social distancing to reduce transmission of COVID-19 and 2) as a result of the declared pandemic emergency, requiring in-person attendance at Commission hearings presents an imminent risk to the health and safety of attendees and, therefore, Commission meetings may be held via teleconferencing pursuant to Government Code § 54953(e)(2).

**Approval of Minutes of the August 11, 2022 Meeting**

**Public Comment Period**

*Persons desiring to address the Commission must complete and deliver to the Commission Clerk the form which is available at the Hearing Room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda.*

**Consent Calendar**

*All matters listed hereunder constitute a Consent Agenda and will be acted upon by a single roll call vote of the Commission. Matters listed on the Consent Calendar will be read only on the request of a member of the Commission or the public, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. Members of the public may speak on any item listed on the Consent Calendar.*

- 1) Receive and file a report on Disbursements for July and August, 2022.

**Out of Agency Service Agreement**

- 1) Consider recommendations regarding LAFCO application file No. 22-05 for an Out-of-Agency Service Agreement for the Santa Ynez Community Services District to provide sewer service to 2517 Janin Way, Solvang, CA 93463 (APN 139-061-005), and consider approval of a Resolution that includes the following actions and determinations:
  - a) CEQA determination. Find the proposal to be exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15301 Class 1 which exempts operation, repair, maintenance, or minor alteration of existing structures or facilities not expanding existing uses, and 15303, Class 3 which exempts construction and location of

limited numbers of new, small facilities or structures, including one single-family or a second dwelling unit in a residential zone or in urbanized areas, up to three single family residences may be constructed;

- b) Find that the proposed sewer line connection would not result in additional impacts since there will be no modification to the original development approval and no change in use. The sewer line connection would be provided solely to mitigate a threat to the health and safety of the public;
- c) Require that the landowners comply with all terms and conditions set forth in the Commission's resolution of approval, including landowner shall execute and record an agreement approved by the Executive Officer that consents to any future annexation of the territory, which agreement shall inure to and bind all successors and assigns to the property; and
- d) Said Out-of-Agency Service Agreement is for sewer service only and shall remain in effect until such time as an annexation to the Santa Ynez Community Services District is approved by the Commission and becomes final or terminated by the district.

### **Changes of Organization**

- 1) Consider approval of LAFCO application File No. 22-04 for the 806 Toro Canyon Road sphere of influence amendment and annexation to Montecito Water District (Annexation No. 25). Adoption of a Resolution includes the following actions:
  - a) Find the proposal to be exempt from the CEQA pursuant to CEQA Guidelines section 15319(b), Class 19 Annexation of Individual Small Parcels for Facilities Exempt by Section 15303, and section 15061(b)(3) common-sense rule;
  - b) Amend the Spheres of Influence of the annexing agency to include 806 Toro Canyon Road;
  - c) Condition approval upon the annexed territory being liable for any existing indebtedness and authorized taxes, charges, fees and assessments of the Montecito Water District;
  - d) Find the subject territory is uninhabited; all affected landowners have given written consent and the annexing agency has given written consent to the waiver of conducting authority proceedings; and;
  - e) Waive the conducting authority proceedings and direct the staff to complete the proceeding.

**Business Items**

- 1) Consider approval of a Resolution and Memorandum of Understanding authorizing application between Special District Risk Management Authority “SDRMA” and Santa Barbara LAFCO for ancillary health benefits including dental and vision.
- 2) Consider approval of a Resolution and Memorandum of Understanding authorizing application between Special District Risk Management Authority “SDRMA” and Santa Barbara LAFCO for workers compensation liability insurance agreement.
- 3) Consider amendments to the Commissioner Handbook and CEQA determination regarding:
  - a) Section 3, Role of the Commissioner, Sub-Section F “Ethics Training”;
  - b) Section 6, Rules and Procedures, Sub-Section C “Agendas” adding request by Commissioners for future agenda items subject to Commission vote
  - c) Section 8, Conflict of Interest, add introduction regarding “Political Reform Act” adding designated position of “Commission Clerk/Analyst”;
  - d) Section 13, Employee Handbook, Section 5.1 (C)(2) “Employee code of conduct” revising “Administrative Code” with “Commissioner Handbook”; and
  - e) Find that the proposed actions are not a "project" under CEQA Guidelines §15378(b)(5) in that these are organizational or administrative activities of the government that will not result in direct or indirect physical changes to the environment.
- 4) Consider making nominations to the 2022-2023 CALAFCO Board of Directors and Select voting delegates for the 2022 CALAFCO Elections.

**Information Items**

- 1) Receive and file a report on pending Santa Barbara LAFCO applications
- 2) Receive and file a report on the CALAFCO Legislative Committee meetings held on July 29, 2022 and CALAFCO August 2022 Quarterly Report.
- 3) Receive and file a report on Santa Barbara LAFCO Website.

**Commissioner and Staff Announcements**

- 1) Commissioner announcements and requests for future agenda items.
- 2) Executive Officer comments.

**Adjourn to**

**October 6, 2022**

**County Administration Building**  
**Board of Supervisors Hearing Room**  
**105 East Anapamu Street, Fourth Floor**  
**Santa Barbara**

*Materials Submitted After Distribution of Packet - Materials related to an item on this agenda submitted after distribution of the agenda packet will be available on the Commission website at: <http://www.sblafco.org/>, subject to the ability to post the documents prior to the meeting.*

*Notice of Disability Accommodations - Persons with a disability who require any disability-related modification or accommodation, in order to participate in the meeting are asked to contact the LAFCO office at least three (3) days prior to the meeting by telephone at 805-568-2240 or by email at [lafco@sblafco.org](mailto:lafco@sblafco.org).*