

March 3, 2016 (Agenda)

Local Agency Formation Commission
105 East Anapamu Street
Santa Barbara CA 93101

Report on 2016 CALAFCO Annual Conference – October 26-28, 2016, Santa Barbara

Dear Members of the Commission

RECOMMENDATION:

It is recommended that the Commission provide direction to staff, as necessary

DISCUSSION

The 2016 CALAFCO Conference Planning Committee held its Second Meeting on January 26, 2016 by conference call. A copy of the meeting notes is attached (Attachment 1). The next planning committee meeting is scheduled for February 23, 2016. Staff will provide a verbal update on the meeting.

At the January 7, 2016 meeting, the Commission decided on the theme for the conference: ***“Orchards to Oceans: Balancing California’s Diversity.”*** The theme will set the tone for the conference program.

SBLAFCO Areas of Responsibility:

Conference and SBLAFCO Logo: CALAFCO’s graphic designer has come up with a Conference logo based on the Conference theme. The logo will be used with the attached Conference Announcement and Sponsorship Information.

The new Conference logo will be used for “Save the Date” flyers, advertising the Conference, the mobile workshop and the Wednesday evening special event. The new SBLAFCO logo would also be used for SBLAFCO letterhead, staff reports, the website, and other uses.

Call for Presentations: On February 12, 2016, CALAFCO sent out a Call for Presentations for the conference (Attachment 2). Basically, the call asked if anyone is interested in presenting a session at this year’s Annual Conference, please review the attached Call for Presentations and respond. The deadline for responding is Monday, February 29, 2016 at 5:00 p.m. The presentations are intended to discuss the latest issues and share knowledge and best practices.

Mobile Workshop and Special Events: As the host LAFCO, we are working on a Mobile Workshop on Wednesday morning before the Conference begins. The Mobile Workshop is an opportunity for the host LAFCO to showcase one or two unique locales or facilities that benefit the local environment. In the case of Santa Barbara County, there are an unlimited number of opportunities to travel and show off the County. It will be our responsibility to decide which area and/or facilities to showcase.

Sponsorships: For the first time this year, CALAFCO has hired a “sponsorship team” for the Annual Conference. What this means is that CALAFCO will contact prospective sponsors directly through the sponsorship team. Therefore, if any Commissioners have a prospective sponsor(s), please send their contact information, including names, addresses, phone numbers, and e-mail addresses, to Commission Clerk Jacquelyne Alexander. Jacquelyne will then forward the information directly to CALAFCO’s sponsorship team.

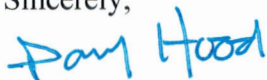
Other Planning Committee Suggestions:

Possible Conference Sessions could include:

- AB 3 session to discuss Universities/State Agencies and the role they play in planning as well as other governance issues
- AB 8 session to discuss the property tax exchange process, non-enterprise districts, and other issues
- Greenhouse gas and how this issues plays into LAFCO decisions.
- A groundwater session-SGMA, new districts, expanding districts and powers: exploring the new regulatory landscape and it is working out.
- State overrides of local authority: SGMA, SB 239, SB 88 to name a few. A robust and provocative discussion about the erosion of local control.
- Local Producer Steve Nicolaides and groundwater documentary-other prominent speakers?
- When the drought ends? Everything will be fine!?! A session exploring what happens if El Nino “cures” the drought. What lessons have we learned?

Please contact the LAFCO office if you have any questions.

Sincerely,



PAUL HOOD
Executive Officer



2016 Annual Conference Planning Committee - Meeting #2 Notes

January 26, 2016 10:00 a.m. – 11:00 a.m.

1. Roll Call - **Done**
2. Theme: "**Orchards to Oceans: Balancing California's Diversity**" Great Job!
3. Update from the Host Committee
 - a. Mobile workshop update: *Desal Plant is out-but City would participate in a Water panel discussing desal. Lake Cachuma/Bradbury Dam, Flower Facility in Carp., Wineries, Mobile Workshop is cooking-last year's went from 7:30-12:30 a.m. Maybe a Danish theme and a trip to Solvang!*
 - b. *Also working on the logo for the conference and sponsorships*
4. Session topic list is growing:
 - a. AB 3 session to discuss Universities/State Agencies. *UC System campus master plans and changes that affect LAFCOs including specific litigation involving LAFCOs and service extensions. State overrides of local authority: SGMA, SB 239, SB 88 to name a few. Combined topics*
 - b. AB 8 session to discuss the property tax exchange process
 - c. Greenhouse gas and how this issues plays into LAFCO decisions.
 - d. Groundwater session-SGMA, new districts, expanding districts and powers
 - e. Local Producer Steve Nicolaides and groundwater documentary
 - f. When the drought ends? Everything will be fine!? A session exploring the future
 - g. *Interactive Educational General session: possibly water as topic: Steve/Scott*
 - h. *Desal/Recycled water/water alternatives session: Interagency Coordination*
 - i. *Water and Governance-The new landscape shaped by drought, SGMA, & Growth water service extensions per 56133?*
 - j. *SB 244 DUC's: How is that working for ya?*
 - k. *JPAs and LAFCO: Necessary Legislation or Not? LAFCO interaction with JPAs formed for municipal service provision*
 - l. *Cutting Edge Technology and LAFCO: GIS, Public Policy, Trends, and Drones*
 - m. *Noticing: Current Practice and Future Trends towards improving how LAFCOs inform the public*
 - n. *Coastal Commission/Local Coastal Plans and LAFCO*

5. Room Availability/Limitations: When we can do what?: **Done**
 - a. No General Sessions on Thursday-after the annual meeting
 - b. General Sessions can be done on Wednesday and Friday
 - c. Lunch is outside-Speaker only-no powerpoint: Speaker plus; a drones demo

6. Prominent speakers/keynote speakers
 - a. **Celebrity Speaker/Chef:** *CALAFCO has a policy of only paying for travel to conference or a one night stay for a speaker. This would have to be sponsored or donated. Ideas: Dan Walters, Oprah, Kevin Costner, Cat Cora – not sure these were serious suggestion... local celebrity and dynamic speaker?*

7. Helping out: Making the Conference great! **Done!**
 - a. Bio and Session Summary Coordinator
 - b. Powerpoint Coordinator
 - c. Responsible Team Leader
 - d. Laptop/projector Coordinator
 - e. **New Member Hospitality:** *Ideas include: name tag has a ribbon, announcement by CALAFCO for members to reach out to newbies, hospitality hosts at the wine event.*
 - f. **Wine Event** *move away from each LAFCO bringing something and towards an event hosted by local wineries. Traveling with wine can be a challenge. Also, how about some music? CALAFCO does not have a budget to spend on this type of thing so it would have to be sponsored or donated.*

8. Confirm next meeting date: February 23 at 10

Thanks Everybody and Meeting Adjourned!

CALAFCO Annual Conference Santa Barbara – 2016

Program Committee Meeting and Deliverables Schedule

Meeting	Date	Deliverables - Key Tasks
Meeting #1	December 15, 2015	Annual Conference Introduction
Meeting #2	January 26, 2016	Conference Theme – Nice Work!
Meeting #3	February 23, 2016	RFP Proposals Review-Select Sessions
Meeting #4	March 22, 2016	Session Team Leaders-Who does what?
Meeting #5	April 26, 2016	Pull together Sessions/Speakers
Meeting #6	May 24, 2016	Confirm Speakers and Moderators
Meeting #7	June 28, 2016	Update and Coordinate
Meeting #8	July 26, 2016	Update and Coordinate
Meeting #9	August 2, 2016	Update and Coordinate
Meeting #10	August 23, 2016	Session Description - Speaker Bios Due
Meeting #11	September 6, 2016	Any wiggles or shakes?
Meeting #12	September 27, 2016	Powerpoints Due September 20th
Final Meeting	October 4, 2016	Handouts for duplication due Ready, Set,...Go!
	October 26-27-28	Conference!

Planning Committee

Board Members: Gay Jones, Gerard McCallum, Sblend Sblendorio (Chair), Josh Susman

Commission and Staff Volunteers: Martha Poyatos, Mona Palacios, Kris Berry, Paul Hood, José Henríquez, Scott Browne, Robert Barry, Joe Serrano, Steve Lucas, Kai Luoma, Brendon Freeman, Bob Braitman, and Commissioners Roger Welt and Jeff Moorhouse, Jacquelyn Alexander, Michael Alan

ROLES and GUIDELINES

Responsible Team Leader (RTL):

- For a session which is selected in response to the call for proposals, notifies the submitter that his/her session is selected.
- Solicits and secures appropriate speaker(s) and moderator for the session
- Plans and hosts a conference call with speaker(s) and moderator to ensure everyone understands the session topic, format, and flow, as well as requirements for biographies and slides.
- Coordinates the presentation materials and handouts, and works to insure that speaker(s) provide the required material to them by the deadline.
- Coordinates getting biographies for speaker(s) and moderator, and provides same to the designated person on the Program Committee by the deadline.
- Confirms and re-confirms speaker(s) and moderator attendance.
- Reports on session status to the Programs Committee during planning calls.

Moderator:

- Confirms and re-confirms attendance to the RTL.
- Provides biography to the RTL by the deadline.
- Participates in the conference call arranged by the RTL.
- During the session, provides brief overview of session topic.
- During the session, introduces each speaker – does NOT read the bio
- Monitors time for each speaker, and provides “alerts” as necessary.
- Monitors time of session to insure ample time for Q&A at the end.
- Fields questions and assigns to speakers as appropriate.

Speaker

- Confirms and re-confirms attendance to the RTL.
- Submits slides and provides to RTL by the deadline.
- Provides biography to the RTL by the deadline.
- Reviews with RTL whether he/she is using slides and/or handouts.
- Participates in the conference call arranged by the RTL.

Bios

- Should be kept to 1 paragraph with a maximum of 20 sentences.

Slide Presentations and Handouts

- Use light colored backgrounds as much as possible with darker colored fonts. Font styles should be easy to read (Verdana, Arial and Franklin Gothic are best) and of a large enough size on the slide to read from the back of the room and to easily read on a printed handout. If there are multiple speakers, please coordinate to consolidate all presentations into one master presentation.
- Printed handouts should be 3 slides per page, double sided. CALAFCO will print all materials in black/white. Should a speaker want color handouts, they will be responsible for bringing their own.
- CALAFCO will not be able to accommodate any requests for copying made after the deadline.

CALL FOR PRESENTATIONS

2016 CALAFCO Annual Conference

October 26 – 28, 2016

Fess Parker DoubleTree by Hilton ♦ Santa Barbara, CA

The California Association of Local Agency Formation Commissions provides educational, networking and resource sharing opportunities to the commissioners and staff of California's 58 member Local Agency Formation Commissions. The Annual Conference brings together nearly 300 commissioners and executive staff from around the state.

CALAFCO is soliciting session proposals for the 2016 Annual Conference, to be held October 26 - 28, 2016 at the Fess Parker DoubleTree by Hilton, Santa Barbara, California. This is an opportunity to share effective models, policies, best practices, research and information, and innovative approaches addressing the processes and issues confronted by Local Agency Formation Commissions around the state. Our theme this year is:



Orchards to Oceans: Balancing California's Diversity.



To help us develop an exciting and motivating program we invite you to consider contributing a session! Any interested individual, agency or firm is invited to submit a presentation proposal. **Submission deadline is Monday, February 29, 2016 at 5:00 p.m.**

The Program Committee is particularly seeking presentations that introduce new ideas, convey useful strategies, identify lessons learned from case studies, and strengthen attendees' existing skills and knowledge. Potential topics for presentations include, but are definitely not limited to, these subject areas:

- ◆ Leadership practices
- ◆ Challenges of municipal service delivery
- ◆ California's Drought – short and long term impacts
- ◆ Financing municipal services
- ◆ Regional and intergovernmental collaboration and relations
- ◆ Fiscal challenges facing local agencies and creative solutions
- ◆ Approaching and assessing reorganization proposals (shared services models)
- ◆ Water issues including availability, delivery, quality and alternatives (desal/recycled water)
- ◆ Accountability and transparency
- ◆ Ethical considerations in boundary, formation, consolidation and service delivery decisions
- ◆ Groundwater management (SGMA)
- ◆ LAFCo management best practices
- ◆ Issues of commission independence
- ◆ Service delivery in economically disadvantaged communities
- ◆ Agricultural and open space protection
- ◆ LAFCos role in area planning including land use and transportation
- ◆ Innovation in LAFCos and other public agencies
- ◆ Water and governance
- ◆ LAFCo legal responsibilities and challenges

Guidelines for Presentations

1. Presentations must have a focus on LAFCo policy or operations and include practical application to the work of LAFCo commissioners and staff.
2. Presentations may not be used to market products or services. Sponsorships with tabletop exhibit space are available for that purpose. Please contact CALAFCO for information on sponsorships.
3. Presentations that are experiential or interactive in nature, as well as those that include case studies are highly encouraged.
4. Presentation format and duration are either 60-90 minute general sessions or 60-90 minute breakout sessions. Please indicate which session you are proposing.
5. Presenters submitting proposals are required to pay the registration fee. In addition, no honoraria or travel expense reimbursement is provided for any presenter submitting through this "Call for Presentations."
6. The standard audio/visual equipment provided by CALAFCO includes LCD projector, laptop computer, screen, and podium microphones. Flip charts available upon request.
7. Final presentation materials should be submitted not later than two weeks prior to the conference. Presentations and handout materials will be posted on the CALAFCO web site.
8. Presenters are responsible for printing and providing handout materials.
9. The presentation proposal should include the following elements:
 - ◆ Title of the presentation.
 - ◆ A concise description of the session, specifically summarizing content in no more than 200 words.
 - ◆ Learning objectives, described from the attendees' standpoint: what will attendees be able to do on completion of the session. Up to four objectives.
 - ◆ Proposed timeline of the session.
 - ◆ Each presenter's name, title and a brief biography.
 - ◆ Contact information for the proposer.

Submission deadline is Monday, February 29, 2016 at 5:00 p.m.

Presentation proposals should be submitted electronically to:

David Church, Executive Officer, San Luis Obispo and CALAFCO Deputy Executive Officer at dchurch@slolafco.com

Please provide a copy of the submittal to CALAFCO Executive Director Pamela Miller at pmiller@calafco.org

Questions on the Conference or Sponsorships?

Please contact CALAFCO Executive Director Pamela Miller at (916) 442-6536 or pmiller@calafco.org

