

LAFCO

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street ♦ Santa Barbara CA 93101
805/568-3391 ♦ FAX 805/568-2249
www.sblafco.org ♦ lafco@sblafco.org

November 7, 2024 (Agenda)

Local Agency Formation Commission
105 East Anapamu Street
Santa Barbara CA 93101

First Quarter Report – July 1, 2024 through September 30, 2024

Dear Members of the Commission

RECOMMENDATION

It is recommended that the Commission receive and file the First Quarter Financial Status Report.

DISCUSSION

Expenditures for the First Quarter of 2024-25 were at 166% of the operating budget. With 25% of the year elapsed, revenues were at 41.6%. Credit Card was not used in the first quarter. Credit Card was used in the first quarter for CALAFCO Annual Conference, postage for distribution of agenda materials.

Attachments

Attachment A 1st Quarter Budget

Attachment B 1st Quarter Credit Card Use

Please contact the LAFCO office if you have any questions.

Sincerely,



Mike Prater
Executive Officer

Financial Status (Real-Time)

As of: 9/30/2024 (25% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 5320

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 5320 -- SB LAFCO

Line Item Account	6/30/2025 Fiscal Year Adjusted Budget	9/30/2024 Year-To-Date Actual	6/30/2025 Fiscal Year Variance	6/30/2025 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	3,000.00	0.00	-3,000.00	0.00 %
Use of Money and Property	3,000.00	0.00	-3,000.00	0.00 %
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	560,000.00	238,440.00	-321,560.00	42.58 %
Intergovernmental Revenue-Other	560,000.00	238,440.00	-321,560.00	42.58 %
Charges for Services				
5738 -- Planning Studies Services	20,000.00	7,000.00	-13,000.00	35.00 %
Charges for Services	20,000.00	7,000.00	-13,000.00	35.00 %
Miscellaneous Revenue				
5909 -- Other Miscellaneous Revenue	9,000.00	959.82	-8,040.18	10.66 %
Miscellaneous Revenue	9,000.00	959.82	-8,040.18	10.66 %
Revenues	592,000.00	246,399.82	-345,600.18	41.62 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	297,278.00	49,421.34	247,856.66	16.62 %
6210 -- Commissioner/Director/Trustee	22,000.00	1,415.30	20,584.70	6.43 %
6400 -- Retirement Contribution	25,581.00	4,850.44	20,730.56	18.96 %
6500 -- FICA Contribution	15,826.00	3,214.64	12,611.36	20.31 %
6550 -- FICA/Medicare	6,448.00	751.80	5,696.20	11.66 %
6600 -- Health Insurance Contrib	33,680.00	9,075.65	24,604.35	26.95 %
6610 -- Life & Disability Insur	3,000.00	494.20	2,505.80	16.47 %
6700 -- Unemployment Ins Contribution	4,016.00	562.34	3,453.66	14.00 %
6900 -- Workers Compensation	1,545.00	37.70	1,507.30	2.44 %

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Line Item Account	6/30/2025 Fiscal Year Adjusted Budget	9/30/2024 Year-To-Date Actual	6/30/2025 Fiscal Year Variance	6/30/2025 Fiscal Year Pct of Budget
Salaries and Employee Benefits	409,374.00	69,823.41	339,550.59	17.06 %
Services and Supplies				
7324 -- Audit and Accounting Fees	12,900.00	9,800.00	3,100.00	75.97 %
7326 -- Auxiliary Expense	7,000.00	1,166.66	5,833.34	16.67 %
7430 -- Memberships	9,750.00	8,478.00	1,272.00	86.95 %
7450 -- Office Expense	1,500.00	100.00	1,400.00	6.67 %
7451 -- Postage	1,000.00	56.75	943.25	5.68 %
7453 -- Copier Expense	1,000.00	0.00	1,000.00	0.00 %
7460 -- Professional & Special Service	50,000.00	0.00	50,000.00	0.00 %
7507 -- ADP Payroll Fees	2,400.00	476.95	1,923.05	19.87 %
7508 -- Legal Fees	65,000.00	0.00	65,000.00	0.00 %
7530 -- Publications & Legal Notices	3,000.00	0.00	3,000.00	0.00 %
7669 -- Cost Allocations	19,051.00	700.00	18,351.00	3.67 %
7732 -- Training	26,000.00	10,071.02	15,928.98	38.73 %
Services and Supplies	198,601.00	30,849.38	167,751.62	15.53 %
Other Charges				
7801 -- Electricity	500.00	226.77	273.23	45.35 %
7802 -- Natural Gas	175.00	11.20	163.80	6.40 %
7803 -- Water	150.00	37.32	112.68	24.88 %
7804 -- Refuse	200.00	38.19	161.81	19.10 %
7806 -- Utilities Services	100.00	-11.01	111.01	-11.01 %
7811 -- Cash Assistance Payments	2,450.00	406.00	2,044.00	16.57 %
7897 -- Telephone Services	450.00	129.00	321.00	28.67 %
Other Charges	4,025.00	837.47	3,187.53	20.81 %
Expenditures	612,000.00	101,510.26	510,489.74	16.59 %

Financial Status (Real-Time)

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Fund 5320 -- SB LAFCO

Line Item Account	6/30/2025 Fiscal Year Adjusted Budget	9/30/2024 Year-To-Date Actual	6/30/2025 Fiscal Year Variance	6/30/2025 Fiscal Year Pct of Budget
Changes to Retained Earnings				
Increase to Retained Earnings				
9600 -- Retained Earnings-Inc/Dec	-20,000.00	0.00	-20,000.00	0.00 %
Increase to Retained Earnings	-20,000.00	0.00	-20,000.00	0.00 %
Changes to Retained Earnings	20,000.00	0.00	-20,000.00	0.00 %
SB LAFCO	0.00	144,889.56	144,889.56	--
Net Financial Impact	0.00	144,889.56	144,889.56	--



Home

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Statement and Payment Information ⓘ

Statement dated 07/31/2024 [Eye icon]

Statement Balances			
Previous Balance:	\$2.35	Special:	\$0.00
Purchases:	\$3,518.81	Credits:	\$0.00
Cash:	\$0.00	Payments	\$0.00
Other Charges:	\$0.00		
Finance Charges:	\$1.00		
New Balance:	\$3,522.16		

Payment Information			
Minimum Payment Due:	\$3,522.16	Payment Due Date:	DUE NOW

Transaction Details ⓘ

Description	Reference	Categories				
Post Date						
Trans Date						
Amount						
Search	Manage Filters					
Showing 25 Transactions		[Download icon]				
Originating Account	Posting Date	Trans Date	Description	Merchant Categories	Reference	Amount
BL ACCT 00003040-20000001(480725****6115)	07/31/2024	07/31/2024	FINANCE CHARGE PURCHASE	Payments and Fees	74807254213212213364000	\$0.04
BL ACCT 00003040-20000001(480725****6115)	07/31/2024	07/31/2024	MINIMUM FINANCE CHARGE	Payments and Fees	74807254213213213464022	\$0.96
BL ACCT 00003040-20000001(480725****6115)	07/26/2024	07/25/2024	USPS PO 0569470009	Miscellaneous	24137464208001662617192	\$22.73
BL ACCT 00003040-20000001(480725****6115)	07/12/2024	07/10/2024	TENAYA LODGING	Travel	24692164193101781975545	\$232.68
BL ACCT 00003040-20000001(480725****6115)	07/10/2024	07/09/2024	FSP*CALAFCO	Subscriptions & Memberships	24445004191300614567004	\$700.00
BL ACCT 00003040-20000001(480725****6115)	07/04/2024	07/02/2024	TENAYA LODGING	Travel	24692164185105278394474	\$232.68
BL ACCT 00003040-20000001(480725****6115)	07/04/2024	07/02/2024	TENAYA LODGING	Travel	24692164185105278394482	\$232.68
BL ACCT 00003040-20000001(480725****6115)	07/04/2024	07/02/2024	TENAYA LODGING	Travel	24692164185105278394490	\$232.68

Originating Account ▼	Posting Date ▼	Trans Date ▼	Description ▼	Merchant Categories▼	Reference▼	Amount ▼
BL ACCT 00003040-20000001(480725****6115)	07/04/2024	07/02/2024	TENAYA LODGING	Travel	24692164185105278394508	\$232.68
BL ACCT 00003040-20000001(480725****6115)	07/04/2024	07/02/2024	TENAYA LODGING	Travel	24692164185105278394771	\$232.68
BL ACCT 00003040-20000001(480725****6115)	07/02/2024	07/01/2024	FSP*CALAFCO	Subscriptions & Memberships	24445004183300707215990	\$1,400.00
Credit (All Pages)						(\$0.00)
Debit (All Pages)						\$3,519.81

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Statement and Payment Information ⓘ

Statement dated 08/30/2024

Statement Balances			
Previous Balance:	\$3,522.16	Special:	\$0.00
Purchases:	\$6,455.54	Credits:	\$506.86
Cash:	\$0.00	Payments	\$3,524.51
Other Charges:	\$0.00		
Finance Charges:	\$0.00		
New Balance:	\$5,946.33		

Payment Information			
Minimum Payment Due:	\$5,946.33	Payment Due Date:	09/25/2024

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Transaction Details ⓘ

Description	Reference	Categories				
Post Date						
Trans Date						
Amount						
Search <input type="text"/>	Manage Filters					
Showing 25 Transactions						
Originating Account	Posting Date	Trans Date	Description	Merchant Categories	Reference	Amount
BL ACCT 00003040-20000001(480725****6115)	08/30/2024	08/29/2024	USPS PO 0569470009	Miscellaneous	24137464243001641115281	\$33.02
BL ACCT 00003040-20000001(480725****6115)	08/15/2024	08/13/2024	TENAYA LODGING	Travel	74692164227108275203347	(\$506.86)
BL ACCT 00003040-20000001(480725****6115)	08/14/2024	08/13/2024	FSP*CALAFCO	Subscriptions & Memberships	24445004226300593407833	\$2,750.00
BL ACCT 00003040-20000001(480725****6115)	08/12/2024	08/12/2024	PAYMENT - THANK YOU	Payments and Fees	70005604225555225690022	(\$3,522.16)
BL ACCT 00003040-20000001(480725****6115)	08/12/2024	08/09/2024	PAYMENT - THANK YOU	Payments and Fees	70005604225555225700011	(\$2.35)
BL ACCT 00003040-20000001(480725****6115)	08/11/2024	08/09/2024	TENAYA LODGING	Travel	24692164223104919031938	\$527.61
BL ACCT 00003040-20000001(480725****6115)	08/11/2024	08/09/2024	TENAYA LODGING	Travel	24692164223104919031946	\$527.61
BL ACCT 00003040-20000001(480725****6115)	08/11/2024	08/09/2024	TENAYA LODGING	Travel	24692164223104919031953	\$527.61

Originating Account ▼	Posting Date ▼	Trans Date ▼	Description ▼	Merchant Categories▼	Reference▼	Amount ▼
BL ACCT 00003040-20000001(480725****6115)	08/11/2024	08/09/2024	TENAYA LODGING	Travel	24692164223104919031961	\$527.61
BL ACCT 00003040-20000001(480725****6115)	08/11/2024	08/09/2024	TENAYA LODGING	Travel	24692164223104919031979	\$527.61
BL ACCT 00003040-20000001(480725****6115)	08/11/2024	08/09/2024	TENAYA LODGING	Travel	24692164223104919031987	\$527.61
BL ACCT 00003040-20000001(480725****6115)	08/11/2024	08/09/2024	TENAYA LODGING	Travel	24692164223104919032001	\$506.86
Credit (All Pages)						(\$4,031.37)
Debit (All Pages)						\$6,455.54

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Statement dated 09/30/2024

Statement Balances			
Previous Balance:	\$5,946.33	Special:	\$0.00
Purchases:	\$0.00	Credits:	\$0.00
Cash:	\$0.00	Payments	\$5,946.33
Other Charges:	\$0.00		
Finance Charges:	\$0.00		
New Balance:	\$0.00		

Payment Information			
Minimum Payment Due:	\$0.00	Payment Due Date:	10/25/2024

Transaction Details ⓘ

Description

Reference

Categories

Post Date ▼

Trans Date ▼

Amount ▼

Showing 25 ▼ Transactions

Originating Account ▼	Posting Date ▼	Trans Date ▼	Description ▼	Merchant Categories ▼	Reference ▼	Amount ▼
BL ACCT 00003040-20000001(480725****6115)	09/24/2024	09/23/2024	PAYMENT - THANK YOU	Payments and Fees	70005604268555268630438	(\$5,946.33)
					Credit (All Pages)	(\$5,946.33)
					Debit (All Pages)	\$0.00

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